

Town of Boonton

Statement of Interest in Mayoral Appointment to a Board, Commission, or Committee

The Town of Boonton has opportunities for volunteer service on numerous standing boards and commissions, as well as occasional “ad hoc” committees that are formed for a limited term to consider a specific issue or project.

Appointments to these groups are made by the Mayor, with the advice and consent of the Board of Aldermen, except where provided otherwise by statute or ordinance. The terms of these appointments vary from a few months up to four years.

Vacancies occur sporadically and infrequently. Most standing groups have a fixed number of members, and some may have special requirements for membership, such as residence within the Town or even in a particular section of the Town. As well, some require financial disclosure forms but you would be notified of any requirements prior to appointment.

The Town strives to appoint members who are interested, well-qualified, and free from bias or conflict of interest. ***Appointments are made without discrimination based on race, color, sex, religion, age, national origin, marital status, familial status, sexual orientation, or physical or mental disability unrelated to ability.*** Additional standards of selection may include an application’s expertise and experience in the group’s subject matter (including previous service), fresh perspective, communication skills, knowledge of the diverse community, availability, ethical standards, and other relevant factors. **The appointment process may include an oral interview, appearance before the Board of Aldermen, and possibly a background investigation.**

The Town relies on these groups to provide not only experience and expertise in the subject matter, but also to provide general citizen input into the policy-making process. To properly represent our citizens, members of these groups must have ample time to not only attend meetings, but also to research issues and be available and willing to discuss issues with citizens. **Members who do not attend at least 75% of meetings are subject to removal at the Mayor’s discretion.**

Please print clearly and fill in all blanks. You may attach further sheets or materials as necessary for completeness.

Submit this completed document to the Administration Office of the Mayor at Town Hall (tel. 973-402-9410, ext. 623). By fully completing and submitting this application, you are indicating your interest and qualification to serve. **This document will be maintained in a pool of applications until appointment, or 24 months from the date of submission, whichever is earlier. Therefore, re-submission may be required.**

BOARDS, COMMISSIONS & COMMITTEES INCLUDE:

Boonton Housing Authority	Boonton Planning/Zoning Board	Board of Health
Holmes Library Board of Trustees	Parks and Recreation Committee	Local Emergency Planning Council
Kiwanis Ambulance Board	Municipal Alliance	Historic Preservation Commission
Examples of "ad hoc" committees include 150 th Anniversary Planning Committee, Economic Development, etc.		
General volunteering		

This full completed form, together with any supporting documents, must be submitted in person, via the Town Hall drop-box, by email (mayor@boonton.org) or by mail to the Administration Office at Town Hall, 100

Washington Street, Boonton, NJ 07005, together with an original signature (no photocopies or electronic submissions will be accepted).

CONTACT INFORMATION:

First Name:	Middle Name:	Last Name:
Address:		
City:	State:	Zip Code:
Mailing address: <input type="checkbox"/> <i>same as above</i>		
City:	State:	Zip Code:
Day Phone:	Evening Phone:	Mobile Phone:
Email address:		

RESIDENCY:

Are you a legal resident of the Town of Boonton? (place of voting, where income taxes are paid, etc.)	
<input type="checkbox"/> Yes, I reside in Boonton in Ward ___ District ___	<input type="checkbox"/> No, I do not legally reside in the town limits even though I may have a Boonton postal address.
I have lived within the Town of Boonton for a total of _____ years, most recently for a continuous period of _____ years. I have lived within Morris County, NJ for a total of _____ years.	

I WISH TO SERVE ON:

<input type="checkbox"/> Boonton Housing Authority	<input type="checkbox"/> Boonton Planning/Zoning Board	<input type="checkbox"/> Board of Health
<input type="checkbox"/> Holmes Library Board of Trustees	<input type="checkbox"/> Parks and Recreation Committee	<input type="checkbox"/> Local Emergency Planning Council
<input type="checkbox"/> Kiwanis Ambulance Board	<input type="checkbox"/> Municipal Alliance	<input type="checkbox"/> Historic Preservation Commission
<input type="checkbox"/> Examples of "ad hoc" committees include 150 th Anniversary Planning Committee, Economic Development, etc.		
<input type="checkbox"/> General volunteering (administrative assistance, projects, communications, clerical, etc.)		
<input type="checkbox"/> Other:		

List government boards on which you have served or currently serve, including those in Boonton:

Government Board	Position	Dates
		-
		-
		-
		-

List your education, including degrees, formal training and apprenticeship programs:

Institution	Degree / Program	Completion Date

List any licenses and professional memberships/designations held:

Institution / Group	License / Membership	Active
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

List skills, interests and experiences relevant to your desired board, commission, or committee appointment:

Briefly state your reasons for seeking an appointment (use the reverse for more space):

Briefly state why you personally believe you are qualified (use the reverse for more space):

List your current and previous employer(s), work address(es), and describe position(s):

Employer	Position / Title	Employment Dates	Position description

List all current and previous (within the past five years) community volunteer activities:

Organization	Dates	Position description

Are you currently, or have you ever been, employed by the Town of Boonton?

<input type="checkbox"/> No	<input type="checkbox"/> Yes (if yes, list dates and capacity)
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Is a relative currently, or has a relative ever been, employed by the Town of Boonton?

<input type="checkbox"/> No	<input type="checkbox"/> Yes (if yes, list names and capacity)
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Do you or a spouse derive any income directly from, or indirectly through an employer of a contract, with the Town of Boonton?

<input type="checkbox"/> No	<input type="checkbox"/> Yes (if yes, list contract and/or capacity)
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If you are aware of a potential conflict of interest, please describe. If in doubt, please disclose:

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Do you expect to have the flexibility to attend meetings and perform duties during both days & evenings?

<input type="checkbox"/> No (please list any limitations)	<input type="checkbox"/> Yes
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REFERENCES

Name	Relation	Phone	Email

I hereby certify that the information I have provided on and with this form is true and complete as of the date I have affixed below. I understand that all information herein is available to the public pursuant to "freedom of information" laws. I hereby state my understanding that the Town of Boonton may conduct a background investigation, and give my consent to that process.

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Signature **Date Submitted**