

# TOWN OF BOONTON

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## APPLICATION FOR ZONE CHANGE

(Must be submitted in quadruplicate)

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### Property Description:

Address: \_\_\_\_\_ Block/Lot: \_\_\_\_\_  
Sheet # : \_\_\_\_\_ Acreage: \_\_\_\_\_  
Dimensions: \_\_\_\_\_ Access: \_\_\_\_\_

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### Property Use:

Present Zone & Use \_\_\_\_\_  
Proposed Zone & Use \_\_\_\_\_  
Zone & use of adjacent property within 200 feet of subject property \_\_\_\_\_

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### Statement

On a separate page, describe the change requested, and reasons therefor, including how the proposed zone would benefit the community as a whole.

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### Exhibit(s) - Map

**(To be prepared by licensed land surveyor or professional engineer – attach five (5) copies)**

- Block and lot numbers of each property
  - Dimensions of subject property
  - Zoning district boundaries affecting the subject property and all property within 200 feet of all sides of the subject property
  - Location of existing property lines, streets, buildings, driveways, watercourses, railroads, bridges, culverts, drain pipes and any natural features such as wetlands and treed areas both within the subject property and 100 feet of its boundary
  - Key map showing the subject property in its relation to the surrounding area
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### Fees

All fees payable to “Town of Boonton”

- **Application Fee** - \$500 per acre involved, but no less than \$250.00
- **Review Fund** - \$1,000.00 deposit for professional review costs (attorney, engineer, planner, etc.)

The review fund shall be replenished with additional deposits as deemed necessary to cover outstanding invoices. Any remaining funds at the conclusion of consideration of the application shall be returned to the applicant upon certification that all bills have been paid.

Property Owner/Authorized Agent *Printed* Name: \_\_\_\_\_

Property Owner/Authorized Agent Signature: \_\_\_\_\_

Address \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

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Applicant *Printed* Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Address \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

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### INSTRUCTIONS TO APPLICANT:

Any person requesting a zone change shall file with the Town Clerk such a request. The filing shall include four (4) copies of the complete application form, five (5) copies of any exhibits and related material, and the fee required. If the Applicant is not the property owner, both applicant and property owner must sign the application.

Upon completion of the application, exhibits, and payment of fees, the Town Clerk shall notify the Mayor and Board of Aldermen and the Planning Board of the proposed zone change.

The Town Clerk shall distribute a copy of the request and accompanying materials to the following:

- Mayor and Board of Aldermen
- Planning Board
- Town Engineer
- Town Planner
- Town Board of Health
- Environmental Commission

At the direction of the Mayor and Board of Aldermen additional copies of the application, with or without accompanying materials, may be forwarded to other town, county or state officials.

Upon acceptance of the completeness, the adequacy of the application and determination, if any, of additional exhibits and application documents required, the Town Clerk shall notify the applicant of a date for a hearing by the Mayor and Board of Aldermen.

The Mayor and Board of Aldermen shall conduct a hearing on the application, in which a joint hearing may be with the Planning Board. The applicant will be given an opportunity to submit such evidence, expert evidence and to advance legal argument as it deems appropriate. The public shall also be granted the opportunity to give evidence and comment.

The Mayor and Board of Aldermen shall conclude the hearing(s) within 30 days of the public hearing and render its decision. If the decision is not to rezone as requested, a resolution shall be adopted setting forth the reasons. If the decision is favorable, the Mayor and Board of Aldermen shall proceed to introduce an appropriate land use ordinance.