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100 Washington Street
Boonton, NJ 07005

RESOLUTION 22-211

RESOLUTION AUTHORIZING A CONTRACT FOR COMMENCING WITH A PAPER FREE DOCUMENT MANAGEMENT PROGRAM

WHEREAS, the Town intends to enter into a contract for converting all hard files into digital format to be used by the Boonton employees; and

WHEREAS, the Construction/Zoning Department received a quote dated June 26, 2022, from The TAB Group in the amount of \$64,000

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Boonton that the Town Administrator/QPA be and is hereby authorized to purchase certain goods and services; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Town of Boonton, hereby authorizes the Chief Finance Officer to certify the full maximum amount against the budget at the time the contact is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance officer; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption, according to law.

I hereby certify that funds are available in the Capital Account #C-04-55-104-019 - Not to Exceed \$ 64,000.00

Michael Yazdi, CFO

I, Cynthia A. Oravits, Clerk of the Town of Boonton, County of Morris, and State of New Jersey, hereby certifies this to be a true copy of a resolution adopted by the Mayor and Council of the Town of Boonton on September 13, 2022.

Cynthia A. Oravits, Town Clerk

*Small Town,
Big Heart*