

**Mayor & Board of Aldermen
REGULAR MEETING MINUTES**

July 20th, 2020

Town of Boonton
100 Washington Street
Boonton, NJ 07005

Closed Session Meeting – 6:30 p.m.
Open Public Meeting -- 7:30 p.m.

FLAG SALUTE AND ROLL CALL VOTE:

ALDERMAN	TITLE	PRESENT	ABSENT
Mr. Edward Robillard	1 st Ward Alderman/Board President	X	
Mr. Cyril Wekilsky	1 st Ward Alderman		X
Ms. Marie DeVenezia	2 nd Ward Alderwoman	X	
Dr. Edina Renfro-Michel	2 nd Ward Alderwoman	X	
Mr. Joseph Bock	3 rd Ward Alderman	X	
Mr. Joseph Fenske	3 rd Ward Alderman	X	
Mr. James Lynch	4 th Ward Alderman	X	
Mr. Michael Wade	4 th Ward Alderman	X	
Mr. Richard Corcoran	Mayor	X	
Mr. Fred Semrau	Town Attorney	X	
Mr. Edward Pasternak	Town Attorney	X	
Mr. Neil Henry	Town Administrator	X	
Ms. Cynthia Oravits	Town Clerk	X	

CLOSED SESSION

RESOLUTION 20-180

RESOLUTION TO RECESS INTO CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the town of Boonton in the County of Morris and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows: Attorney/Client Privilege
3. It is anticipated at this time that the above stated subject matter will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.
5. No action may be taken in Closed Session.

MOVED:		SECONDED:	
VOICE VOTE:	IN FAVOR	AGAINST:	

OPEN PUBLIC SESSION – 7:30 P.M.

The Meeting of July 20th, 2020 is now being recorded and called to order via GoToMeeting

FLAG SALUTE AND ROLL CALL VOTE:

ALDERMAN	TITLE	PRESENT	ABSENT
Mr. Edward Robillard	1 st Ward Alderman/Board President	X	
Mr. Cyril Wekilsky	1 st Ward Alderman		X
Ms. Marie DeVenezia	2 nd Ward Alderwoman	X	
Dr. Edina Renfro-Michel	2 nd Ward Alderwoman	X	
Mr. Joseph Bock	3 rd Ward Alderman	X	
Mr. Joseph Fenske	3 rd Ward Alderman	X	
Mr. James Lynch	4 th Ward Alderman	X	
Mr. Michael Wade	4 th Ward Alderman	X	
Mr. Richard Corcoran	Mayor	X	
Mr. Fred Semrau	Town Attorney	X	
Mr. Edward Pasternak	Town Attorney	X	
Mr. Neil Henry	Town Administrator	X	
Ms. Cynthia Oravits	Town Clerk	X	

Adequate Notice

Mayor Corcoran announced that a Closed Session meeting was held earlier this evening which resulted in two (2) resolutions to be heard later on this meeting and considered for adoption.

MAYOR'S STATEMENT

Pursuant to the requirements of RS 10:40-10, I announce and direct the Clerk to enter into the Minutes of this meeting an accurate statement to the effect that:

Pursuant to the requirements of RS 10:4-10, I announce and direct the Clerk to enter into the Minutes of this meeting an accurate statement to the effect that:

1. Notice of this meeting was posted at Town Hall on December 26, 2019 and this agenda was posted on July 17th, 2020.
2. Notice of this meeting was published in the Citizen of Morris County and the Daily Record Newspapers on December 26, 2019 and a copy of this agenda was forwarded to each of the town's official newspapers on July 17th, 2020.

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and more specifically N.J.S.A. 10:4-8(b), which authorizes the use of communications equipment to hold public meetings, and in consideration of Executive Order 107 issued by Governor Phil Murphy and guidance provided by the New Jersey Department of Community Affairs, Division of Local Government Services, the Town of Boonton hereby notifies the public that in order to protect the health, safety and welfare of its citizens, while ensuring the continuity and continued operations of government, the Town will hold its regularly scheduled public meeting by way of a dial-in conference call on Monday, July 20th, 2020 beginning at 7:30 p.m.

During the public session, members of the public will be muted until the public comment portion of the meeting is opened, and then unmuted to allow for public comment. Please note that while muted, the public will still be able to hear the governing body conduct business. The public portion will be opened by the Town Administrator following the conclusion of formal business. Once the public portion is concluded, the public will again be muted for the duration of the meeting

Any member of the public who wishes to participate in the meeting may do so by calling the following number:

Public Meeting of the Town of Boonton-Mayor and Board of Aldermen – July 20th, 2020

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/969341861>

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(646\) 749-3117](tel:+16467493117)

Access Code: 969-341-861

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/969341861>

Because of the COVID-19 crisis we have moved the Board of Alderman meetings to an online format. In order to assure that the meeting proceeds in an orderly fashion please observe the following guidelines:

1. Mute phone when not speaking. Do not log on through the computer and the telephone line as it creates audio issues. Choose only one. Unmute your phone when you are called on to speak or wish to speak.
2. Announce yourself when you are speaking – for instance “This is Mayor Corcoran” or “This is Richard Corcoran from Birch Street I would like to”
3. Speak slowly and clearly as it helps with the recording.

Members of the public who are unable to utilize the access method due to a disability may submit written comments or questions by contacting the Town Clerk at townclerk@boonton.org prior to the meeting, up until **Monday, July 20th, 2020 at 3:00 p.m.** The comments or questions, which must include the individual's name and address, will be read into the record during the public portion of the meeting.

2020 BUDGET PRESENTATION

2020 BUDGET PUBLIC HEARING/ADOPTION

Jon Rheinhardt, Budget Consultant gave a PowerPoint demonstration of the 2020 Town of Boonton Budget:



2020 Budget

Presented by the Mayor – Richard Corcoran and Board of Aldermen and Alderwomen on Monday July 20, 2020



2020 BUDGET TIMELINE – COVID 19 IMPACTED

- October 1, 2019
 - Budget Worksheets distributed to Departments
- October 30, 2019 – December 2019
 - Department deadline to submit budget
- January/February 2020
 - Departmental budget meetings are held to review justification for requests. Board of Alderman hold public presentation on two Saturdays at Senior Center first time in recent memory this process was open to the public to attend and ask questions.
- March /May 2020 Budget is reviewed by the Finance Committee
- June 15, 2020 (Budget Introduction)
- July 20, 2020 (Budget Hearing and Adoption)
- July 21, 2020 – December 2020 (2021 Budget Preparation)



The screenshot shows a web browser window with the URL [boonton.org/204/Budgets-Financials-Audits](https://www.boonton.org/204/Budgets-Financials-Audits). The page has a grey header with navigation links: "CORONAVIRUS/COVID-19", "Dial-in Information Mayor & Board Meeting July 20th, 2020", and "Daily COVID-19 Tracker". The main content area is titled "BUDGET / FINANCIAL INFORMATION" and features a central graphic with a pie chart and the word "Budget". To the left is a sidebar menu with categories like "Audit Reports", "Budget Summaries", "Debt Statements", and "Budget Process". The main text explains the fiscal year and provides links to various financial documents. To the right is a "Contact Us" section for Yolanda Dykes, CFO, with her email and phone number. At the bottom, there are more links for "Annual Financial Statements", "Debt Statements", "Audit Reports", "Budget Process", and "Budget Summaries".



CMPTRA & ETR AMOUNTS RESTATED

Year	Received	IPD	Statutory	Shortage
2001	\$ 1,312,355		Base Year	
2002	1,312,355	2.5%	\$ 1,345,164	\$ 32,809
2003	1,317,276	1.0%	1,358,616	41,339
2004	1,344,475	2.5%	1,392,581	48,106
2005	1,344,475	3.5%	1,441,321	96,846
2006	1,344,475	4.5%	1,506,181	161,706
2007	1,344,475	5.5%	1,589,021	244,546
2008	1,169,356	5.0%	1,668,478	499,116
2009	1,140,122	6.5%	1,776,922	636,800
2010	906,967	0.0%	1,776,922	869,955
2011	906,967	2.0%	1,812,461	905,494
2012	906,967	3.5%	1,875,897	968,930
2013	906,967	2.0%	1,913,415	1,006,448
2014	906,967	0.5%	1,922,982	1,016,015
2015	906,967	1.5%	1,951,527	1,044,860
2016	906,967	0.0%	1,951,527	1,044,860
2017	906,967	0.5%	1,961,586	1,054,619
2018	906,967	2.5%	2,010,685	1,103,656
2019	906,967	2.5%	2,060,891	1,153,924
2020	906,967	2.5%	2,112,413	1,205,446
	\$ 21,606,001		\$ 34,741,422	\$ 13,135,426

BUDGET SUMMARY - REVENUES

Category	FINAL 2019	2020
Fund Balance (Surplus)	2,538,000	2,278,000
Local Revenues	541,000	467,000
State Aid	913,500	913,500
Uniform Construction Code	90,476	79,000
Interlocal Agreements		
Grants	50,674	85,292
Other Special Items	69,541	979,000
Delinquent Taxes	400,000	390,000
Amount to be Raised by Taxation	9,301,695	9,602,995
Total	13,904,886	14,794,787

BUDGET SUMMARY - APPROPRIATIONS

Category	FINAL 2019	2020
Operations with CAP:		
Salaries & Wages	4,827,551	4,988,015
Other Expenses	4,332,455	4,550,484
Statutory Expenditures	988,533	1,018,017
Operations outside CAP:		
Salaries & Wages		
Other Expenses	735,574	815,491
Capital Improvements	140,000	479,938
Debt Service	1,086,794	1,112,983
Reserve for Uncollected Taxes	1,793,979	1,829,859
Total	13,904,886	14,794,787

BUDGET CAPS

- The Mayor and Aldermen work continually to manage the budget and the impact on our residents
- Our Budget fall under two "CAP" restrictions:
 - 2% Levy CAP
 - Exceptions:
 - Debt Service
 - Health Benefits
 - Pension
 - Natural Disaster
 - 3.5% Appropriation CAP

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2020 HIGHLIGHTS

In addition to everyday operations and services that are being provided to residents of the Town of Boonton. Numerous Capital projects have been included in this budget. The following capital projects include:



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2020 HIGHLIGHTS (PUBLIC WORKS)

- Road Resurfacing
- Reservoir Drive Resurfacing Improvements – Phase I
- Wootton Street Resurfacing- Phase I
- Crack Sealing Program
- DPW Paving Parking Lot (by the Recycling Center)
- Purchase of Exmark Turf Tracer S2" Commercial Floating Deck Walk Behind Mower
- Upper Plane Street Municipal Parking Lot & Canalside Park Improvements Project - CDBG Grant
- **Water and Sewer Equipment:**
 - Water Leak Survey
 - Valve Repair
 - Pump Repairs
 - Software Asset Management
 - Hydra stops
 - Dam Inspections
 - De-Chlorinator with Automatic
 - Power Valve Operator Trailer Mounted with a vacuum
 - Green Street IMG Water Storage Tank Replacement – Final Site Remedial
 - Replacement of 1992 GMC Large Dump Truck
 - Dukes Root Control
 - Tools for Hydro-Dig
 - Lateral Camera
 - Sewer System Capacity Improvements for Myrtle Ave & Roessler Street

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2020 HIGHLIGHTS (POLICE DEPARTMENT)

- Police Desktop Computers
- Replacement of Firearms
- Vehicle Equipment Installation for Patrol Vehicle 101
- CSI –e Ticketing Solutions
- RMS Image Scanner
- LawSoft/RMS Data Conversion
- Rifle/Shot Gun Lockers
- Key Card Access System
- PD7 Security Doors
- Police Building Security - four windows, Security System & Cameras
- Purchase of one (1) Police Vehicle
- Budget for two (2) part-time administrative clerks or comparable positions.



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2020 HIGHLIGHTS (OTHER DEPARTMENTS)

- Bosche Property Acquisition (116 Essex Ave)
- Pepe Field Playground Restoration
- Boonton Trail Restoration
- Sheep Hill Astronomical Association



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2020 HIGHLIGHTS (FIRE DEPARTMENT)

- Purchase 309B Chief's Command Vehicle
- Self Contained Breathing Apparatus (SCBA) air bottles
- Turn-Out Gear
- Self-Contained Breathing Apparatus (SCBA) & Related Equipment
- Update & Expansion of Firehouse Security and Access Systems
- Knox Box Key Secure
- Portable Ground Radios



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How will your 2020 tax dollar be spent?

School & County Tax (Est 2% Increase)



LOOKING FORWARD...



- The creation of our budget is something that evolves throughout the year in reaction to the needs of our community
- Work on the 2021 budget has already begun as we anticipate the changing environment around us
- Our efforts remain focused on:
 - maintaining existing services to residents
 - keeping the tax effort for these services to a minimum
 - reinvesting in key infrastructure (parks and recreation and utilities)
 - continuing to adhere to the prior administrations debt repayment strategy
 - strengthening the balance sheet and funding key employee related liabilities
 - establish economically prudent water and sewer rates to insure the maintenance of our key utilities.
- We continue to evaluate each program area of the budget looking for efficiencies or opportunities

Town Auditor Kathi Mantell was also present at this meeting and reminded the Mayor and Board that there is a NJ public budget law requiring the Auditor certify the municipal budget every three years. She has been in contact with the State since the Budget Introduction, answering certain question and concerns they had. Upon review by the State, all concerns had been resolved and the Town is now allowed to adopt tonight. Because of COVID-19, the Town should be able to stay flat, especially with current discussion and introduction of raising water and sewer rates.

RESOLUTION 20-181
ADOPTION OF 2020 MUNICIPAL BUDGET

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris that the Budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated in the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$9,204,605.88 (Item 2 below) for Municipal purposes; and
- (b) \$ (Item 3 below) for school purposes in Type I School Districts only (NJS 18A:9-2) to be raised by taxation and,
- (c) \$ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 398,389.00 (Item 5 below) Minimum Library Levy (R.S. 40:54:8 et seq.)

SUMMARY OF REVENUES

1.	General Revenues		
	Surplus Anticipated	08-100	\$ 2,278,000.00
	Miscellaneous Revenues Taxes	13-099	\$ 2,523,792.04
	Receipts from Delinquent Taxes	15-499	\$ 390,000.00
2.	AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	9,204,605.88
3.	TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY Item 6. Sheet 45)m, Sheet 11 (N.J.S. 40A:4-14) mount to be Raised by Taxation for Schools in Type I School Districts Only	07-195 \$ 07-191 \$	
4.	ed TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:) , Sheet 11 N.J.S. 40A:4-14)	07-191	
5.	AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$ 398,389.00
	Total Revenues	13-299	\$ 14,794,786.92

SUMMARY OF APPROPRIATIONS

5.	GENERAL APPROPRIATIONS	xxxxxx	xxxxxx.xx
	Within "CAPS"	xxxxxx	xxxxxx.xx
	(a & b) Operations Including Contingent	34-201	\$ 9,538,498.95
	(e) Deferred Charges and Statutory Expenditures – Municipal	34-209	\$ 1,018,017.00
	(g) Cash Deficit	46,885	\$ ----
	Excluded from (CAPS)	xxxxxx	xxxxxx.xx
	(a) Operations – Total Operations Excluded from "CAPS"	34-305	\$ 761,557.52
	(c) Capital Improvements	44-999	\$ 479,938.00
	(d) Municipal Debt Service	45-999	\$ 1,112,982.87
	(e) Deferred Charges – Municipal	46-999	\$ ----
	(f) Judgments	46-999	\$ ----
	(n) Transferred to Board of Education for Use of Local Schools (NJS40:48-17.1 & 17.3)	29-405	\$ 53,934.00
	(g) Cash Deficit	46-885	\$ ----
	(k) For Local District School Purposes	29-410	\$ ----
	(m) Reserve for Uncollected Taxes (Include Other Reserves if any)	50-899	\$ 1,829,858.58
6	SCHOOLS APPROPRIATIONS – TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)	07-195	----
	Total Appropriations	34-499	\$ 14,794,786.92

PUBLIC HEARING FOR BUDGET ADOPTION RESOLUTION 20-181 ONLY

Mayor Corcoran opened this portion of the meeting for public questions and comments. Hearing none, he closed this portion of the meeting and upon the following Roll Call Vote, Resolution 20-182 was approved.

MOVED: ROBILLARD		SECOND: LYNCH			
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock	X				
Ms. DeVenezia	X				
Mr. Fenske	X				
Mr. Lynch	X				
Dr. Renfro-Michel	X				
Mr. Robillard	X				
Mr. Wade	X				
Mr. Wekilsky					X
Mayor Corcoran	X				

BOONTON HEALTH DEPARTMENT/OEM/FINANCE/ADMINISTRATION

- Health Department: *Public Health Nurse Mandi Bendett reported that Boonton is still holding at having 81 cases of COVID-19. The NJ Firemen’s Home is also doing very good with no new cases in over a month. She and the Health Department have begun working on vaccinations and setting upon clinics. She and Tracy Pryer are still requesting cards and posters be sent to the members of the NJ Firemen’s Home to help cheer them up.*

Mayor Corcoran asked the members of the Board if they had any questions and there were none. Mandi was thanked for her work.

- Mayor Corcoran explained the chart below from the Tax Collector showing comparisons between 2019 and 2020. We are still trending ahead of what we collected at this time last year.*

Tax Collections: 2019 2nd quarter as of 7/14/2019
 Total billed for 2nd qtr. 2019 \$8,136,475.33
 Total paid as of 7/14/2019 \$7,789,915.25
 Balance as of 7/14/2019 \$ 346,560.08
 Collection Percentage 95.74%

2020 2nd quarter as of 7/14/2020
 Total billed for 2nd qtr. 2020 \$8,360,267.84
 Total paid as of 7/14/2020 \$8,101,881.72

Balance as of 7/14/2020 \$ 258,386.12
Collection Percentage 96.91%

2019 3rd quarter as of 7/14/2019
Total billed for 3rd qtr. 2019 \$8,592,822.16
Total paid as of 7/14/2019 \$ 417,143.54
Balance as of 7/14/2019 \$8,175,678.62
Collection Percentage 4.85%

2020 3rd quarter as of 7/14/2020
Total billed for 3rd qtr. 2020 \$8,718,650.29
Total paid as of 7/14/2020 \$ 533,044.44
Balance as of 7/14/2020 \$8,185,605.85
Collection Percentage 6.11%

3. *Administrator Neil Henry announced that he plans on reopening the Town Hall on Monday, August 3, 2020 and is currently working with Bob Ezzi making all necessary preparations. The front lobby will be open to the public. He encourages people to continue paying bills electronically. If somebody needs to meet with members of the Administration they will need to call and make appointments.*

Opening up playgrounds is also targeted for August 3. Public Works Crew will be out every morning and people will be told to play at their own risk.

Closure of Main Street on Friday nights began on July 17. It was not heavily promoted, only in the business community. For this coming week closure at Boonton Avenue and Main Street worked favorably. Not a lot of negative feedback was received. Laura Wagner, Boonton Main Street, has put out a survey and will be sharing that information with him tomorrow.

Alderman Wade thinks it's a wonderful thing moving the closure from 1:00 to 5:00. He thinks it will expand itself.

Alderman Bock is happy to hear town hall is reopening. Regarding Friday nights, he thanked everyone and it seemed everything ran smoothly. Some restaurant owners were happy and some who offer take out were not happy. He agrees that closing Boonton Avenue was good thing, however, some others complained about losing takeout orders because of lack of parking. He thanks the Mayor for this idea and to everyone who worked on making it a success.

Alderwoman DeVenezia said this took an enormous amount of effort. We need to make it clear to the public that the Upper Plane Street parking lot remains open and is available. She thanked Alderman Bock for asking that this be a requirement.

Alderwoman Renfro-Michel said she and her family dined on Main Street on Friday and everyone wore masks and it seems everyone enjoyed themselves.

Mayor Corcoran stated that we knew this would be a novel process. We took in the feedback we received. He is looking to make this a success, there is a cost to this (DPW and BPD expenses) and comments would help by putting this in perspective. We will not be having this during inclement weather. He thinks we have done a decent job and will continue to gather feedback.

CONSENT AGENDA

RESOLUTION 20-182

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN APPROVING MEETING MINUTES

WHEREAS, Minutes of the previous meeting(s) have been submitted to the Mayor and Board of Aldermen for their review and approval.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey that the Minutes from the following meeting(s) are hereby approved as typed and filed in the Town Clerk's office:

July 6th, 2020

RESOLUTION 20-183

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Mayor and Board of Aldermen by the various municipal departments.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, all vouchers approved by the respective committees be and are hereby ordered paid.

RESOLUTION 20-184

A RESOLUTION OF THE TOWN OF BOONTON, COUNTY OF MORRIS, AND STATE OF NEW JERSEY, TO ACCEPT A TEMPORARY CONSTRUCTION AGREEMENT FOR THE TOWN OF BOONTON'S POCKET AND CANAL PARKS WITH THE ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY

WHEREAS, the Board of Aldermen remain committed to supporting, improving and advancing the use of parks for the benefit, safety, health and welfare of the Town's citizens, businesses and visitors; and

WHEREAS, the Rockaway Valley Regional Sewerage Authority (hereinafter the "RVRSA") has proposed an Amended Temporary Construction Agreement with regard to Pocket Park and Canal Park; and

WHEREAS, the RVRSA proposes to undertake demolition, construction and replacement of existing sewer lines, and create bypass pumping systems to allow such work to proceed; and

WHEREAS, the work done to the sewerage lines and ancillary facilities does not constitute a diversion of parkland according to *N.J.A.C. 7:36-25.2(d)6*, but any use of parkland for sewerage system improvements is subject to Green Acres regulations governing the non-recreation/conservation use of parkland under *N.J.A.C. 7:36-25.14*; and

WHEREAS, RVRSA shall be responsible for the Temporary Construction areas to be restored to the same condition that existed at the commencement of the Term of the Amended Temporary Construction Agreement, at RVRSA's sole cost and expense; and

WHEREAS, that the Mayor and Board of Aldermen is in support of this project, subject to the conditions as noted by the Town Administrator by letter dated July 7, 2020.

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, in the County of Morris and State of New Jersey, that the Town of Boonton accept this Amended Temporary Construction Agreement.

RESOLUTION 20-185

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE PURCHASE OF THE PROPERTY KNOWN AS 615 MAIN STREET (BLOCK 9, LOT 3) AND MORE COMMONLY KNOWN AS THE "DARRESS THEATER"

WHEREAS, the Darress Theater, which was originally known as the State Theatre in approximately 1915, has been a part of downtown Boonton since that time; and

WHEREAS, the theater includes approximately 840 seats and 8,923 square feet of space; and

WHEREAS, the Mayor and Board of Aldermen have negotiated with the owner of the premises, while consulting with a real estate appraiser, and have reached a tentative agreement for the purchase of the theater, certain personal property and the ownership of the real estate; and

WHEREAS, the Mayor and Board of Aldermen believe that the presence of a local theater will support a thriving downtown business area, community, provide social, artistic, educational, cultural, economic and character to the community.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, that the Mayor is hereby authorized to execute a contract for the purchase of the Darress Theater located at 615 Main Street in the amount of \$700,000.

BE IT FURTHER RESOLVED, that the purchase of the theater is conditioned upon certain contingencies such as structural and environmental evaluations of the premises as well as the Board of Aldermen adopting an ordinance to finance and fund the purchase of the theater.

BE IT FURTHER RESOLVED, that the Administrator is hereby permitted to make non-substantial changes to the contract of sales as it is being finalized.

RESOLUTION 20-186

A RESOLUTION OF THE TOWN OF BOONTON, COUNTY OF MORRIS, AND STATE OF NEW JERSEY, TO AWARD A PROFESSIONAL SERVICES CONTRACT TO H2M ARCHITECTS AND ENGINEERS FOR STRUCTURAL ENGINEERING

WHEREAS, there exists a need for professional engineering services to be rendered to the Town of Boonton, as to a property located at 615 Main Street, Boonton, NJ 07005; and

WHEREAS, the Town wishes to retain the services of H2M Architects and Engineers, in an amount not to exceed \$3,000.00, and in accordance with its proposal dated July 1, 2020; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bid, and the contract itself, must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Boonton, in the County of Morris and State of New Jersey, as follows:

1. The Town of Boonton hereby awards and authorizes the Mayor and Clerk to execute an agreement with H2M Architects and Engineers, 538 Broad Hollow Road, 4th Floor East, Melville, NY 11747, for structural engineering services of the aforementioned property, in an amount not to exceed \$3,000.00, and in accordance with its proposal dated July 1, 2020, which is attached hereto as Exhibit A.
2. This contract is awarded without competitive bidding as a professional service, in accordance with the provisions of the Local Public Contracts Law, and such services are performed by a person authorized by law to practice a recognized profession.
3. The total fee authorized for this contract shall not exceed \$3,000.00 without the prior written approval of the Board of Aldermen.
4. Notice of this action shall be published once in the Town’s official newspaper, as required by law.
5. A copy of this resolution shall be provided to the Treasurer, Town of Boonton, and to H2M Architects and Engineers, 538 Broad Hollow Road, 4th Floor East, Melville, NY 11747, for their information and guidance.

This Resolution shall take effect immediately.

CONSENT AGENDA VOTE

Roll Call Vote for Resolutions 20-182 Through 20-186

MOVED: LYNCH		SECOND: ROBILLARD			
Mayor Corcoran will open this portion of the meeting for Board of Aldermen’s Discussion and Comments					
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock	X				
Ms. DeVenezia	X				
Mr. Fenske	X				
Mr. Lynch	X		20-182*		
Dr. Renfro-Michel	X				
Mr. Robillard	X				
Mr. Wade	X				
Mr. Wekilsky					X
Mayor Corcoran	X				

*-Mr. Lynch was absent on July 6, 2020.

NEW BUSINESS

General Discussion

Mayor & Board of Aldermen, Town Attorney, Town Administrator

ORDINANCE 17-20 (INTRODUCTION/TITLE ONLY)

AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY, LIMITING AND REDUCING THE INFLOW OF ADDITIONAL WATER INTO THE TOWN’S SANITARY SEWER SYSTEMS

MOVED:		SECOND:			
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					
Dr. Renfro-Michel					
Mr. Robillard					
Mr. Wade					
Mr. Wekilsky					
Mayor Corcoran					

ORDINANCE 18-20 (INTRODUCTION/TITLE ONLY)

AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY, SETTING SEWER AND WATER UTILITY RATES EFFECTIVE SEPTEMBER 1, 2020

MOVED:		SECOND:			
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					
Dr. Renfro-Michel					
Mr. Robillard					
Mr. Wade					
Mr. Wekilsy					
Mayor Corcoran					

UNFINISHED BUSINESS

ORDINANCE 16-20 (FINAL READING / PUBLIC HEARING)

AN ORDINANCE OF THE TOWN OF BOONTON FIXING THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY, FOR THE YEAR 2020

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris, New Jersey, as follows:

Section 1. Salaries and wages for officers and employees of the Town of Boonton for the year 2020 are hereby established as follows:

<u>Position</u>	<u>RANGE (in dollars)</u>
ADMINISTRATIVE	
Town Administrator & QPA	100,000 –160,000/yr.
Town Clerk	60,000-85,000/yr.
Mayor	6,196/yr.
Aldermen	4,739/yr.
Clerk/Typist	35,000 – 55,000/yr.
Deputy Registrar	1,000 – 4,000/yr.
Administrative Assistant & Tax Assessor Clerk (Full -Time)	30,000-45,000/yr.
Administrative Assistant & Tax Assessor Clerk (Part-Time)	20.00-30.00/hr.
FINANCE DEPARTMENT	
Chief Financial Officer	80,000-120,000/yr.
Tax Collector	1,000-5,000/yr.
Sr. Account Clerk	35,000 – 55,000/yr.
Account Clerk (Part-Time)	35.00-47.00/hr.
MUNICIPAL COURT	
Judge (Part-Time)	22,000 - 36,000/yr.
ASSESSMENT OF TAXES	
Assessor (Part-Time)	25,000 – 36,000/yr.
FIRE DEPARTMENT	
Chief Driver (5)	1,000 – 9,000/yr.
Fire Official	15,000 – 25,000/yr.
DEPARTMENT OF PUBLIC WORKS	
Superintendent	100,000-150,000/yr.
Recycling Attendants/Laborers (Part-Time)	12.00 - 25.00/hour
POLICE DEPARTMENT	
Police Chief	100,000-170,000/yr.

Emergency Management Coordinator	4,000 – 6,500/yr.
Special Police	12.00 – 25.00/hr.
Matron	25.00/hr.
School Traffic Guards	6,500– 18,000/yr.
Substitute School Crossing Guards	12.00 – 16.00/hr.
Parking Enforcement Officers (Part-Time)	12.00 - 28.00/hr.
Parking Enforcement Officer (Full-Time)	45,000 – 55,000/yr.
Clerk (Part-Time)	15.00-30.00/hr.

UNIFORM CONSTRUCTION CODE

Code Enforcement/Zoning Officer/Housing Officer (Full-Time)	60,000-80,000/yr.
Code Enforcement/Zoning Officer/Housing Officer (Part-Time – Interim)	25.00-30.00/hr.
Plumbing Sub code Inspector (Part Time)	9,000 – 16,000/yr.
Fire Sub code Inspector (Part Time)	9,000 – 15,000/yr.
Electrical Sub code Official (Part-Time)	9,000 – 15,000/yr.
Construction Code Official/Bldg. Sub code Official/Bldg. Inspector (P/T)	20,000-30,000/yr.

RECREATIONAL DEPARTMENT

Summer Labor	11.00- 18.00/hr.
Instructor (Part-Time)	20.00 - 60.00/class
Recreation Supervisor	40,000 – 70,000/yr.

Salaries of all other employees of the Town of Boonton who are not referred to in this ordinance shall remain in full force and effect until otherwise modified.

Section 2. Longevity

- (a) In addition to the above based salaries, full time employees of the Town of Boonton whose contract specifically so provides shall be paid a longevity payment according to the schedule listed therein.
- (b) Additional compensation of any nature, including overtime will not be considered in computing longevity.

Section 3. This ordinance shall take effect after final passage and publication a required by law.

INTRODUCTION: July 6, 2020

ADOPTED: July 20, 2020

MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF BOONTON, IN THE
COUNTY OF MORRIS AND STATE OF
NEW JERSEY

ATTEST:

By: _____

Richard Corcoran, Mayor

Cynthia A. Oravits, Town Clerk

MOVED: WEKILSKY	SECOND: FENSKE					
	BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock						
Ms. DeVenezia						
Mr. Fenske						
Mr. Lynch						
Dr. Renfro-Michel						
Mr. Robillard						
Mr. Wade						
Mr. Wekilsky						
Mayor Corcoran						

MEETING OPEN TO THE PUBLIC

Mayor Corcoran will open the meeting to the public for comment

ADJOURN

There being no further business, the meeting shall adjourn.

MOVED:	SECONDED:	TIME:
VOICE VOTE:	IN FAVOR: _____	AGAINST: _____
