

Mayor & Town Council
REGULAR MEETING MINUTES
February 7, 2022

Town of Boonton
 100 Washington Street
 Boonton, NJ 07005

Closed Session Meeting – 5:00 p.m.
 Open Public Meeting – 7:30 p.m.

FLAG SALUTE AND ROLL CALL VOTE

COUNCIL MEMBER	TITLE	PRESENT	ABSENT
Mr. John Meehan	1 st Ward Council Member	X	
Mr. Cyril Wekilsky	1 st Ward Council Member	X	
Ms. Marie DeVenezia	2 nd Ward Council Member	X-Zoom	
Dr. Edina Renfro-Michel	2 nd Ward Council Member	X	
Mr. Joseph Bock	3 rd Ward Council Member	X	
Mr. Joseph Fenske	3 rd Ward Council Member	X	
Mr. James Lynch	4 th Ward Council Member-Board President	X	
Mr. Michael Wade	4 th Ward Council Member	X	
Mr. Richard Corcoran	Mayor	X	
Mr. Fred Semrau	Town Attorney	X	
Mr. Edward Pasternak	Town Attorney		X
Mr. Neil Henry	Town Administrator	X	
Ms. Cynthia Oravits	Town Clerk	X	

CLOSED SESSION

RESOLUTION 22-63

RESOLUTION TO RECESS INTO CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the town of Boonton in the County of Morris and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows: **Professional Services**
3. It is anticipated at this time that the above stated subject matter will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.
5. No action may be taken in Closed Session.

MOVED: WEKILSKY		SECONDED: DeVENEZIA	
VOICE VOTE:	IN FAVOR: <u>X</u>	AGAINST:	

OPEN PUBLIC SESSION – 7:30 P.M.

ADEQUATE NOTICE - MAYOR'S STATEMENT

Pursuant to the Open Public Meetings Act and the Emergency Remote Meeting Protocol for Local Public Bodies, adequate and electronic notice of this remote Zoom meeting have been provided as follows:

1. Notice of this meeting was published in the Citizen of Morris County and the Daily Record Newspapers and a copy of this agenda was forwarded to each of the town's official newspapers.
2. Notice of this meeting and the agenda were posted on the bulletin board at Town Hall, 100 Washington Street, Boonton, NJ 07005.
3. Notice of this meeting was posted on the outside front door and ADA accessible door of Town Hall.
4. Notice of this meeting and the agenda were posted on the Town website and the Town of Boonton Facebook page.

PROCLAMATION

Mayor Corcoran presented the following Proclamation to Anthony Recchia

WHEREAS, Anthony Recchia has been a delegate to the Rockaway Valley Regional Sewerage Authority since 2013; and

WHEREAS, as commissioner, Anthony Recchia has overseen the management of the Authority. We have the utmost respect for Anthony and commend him for his contributions to the sound and efficient running of the R.V.R.S.A.; and

WHEREAS, as commissioner, Anthony Recchia has represented the best interests of the Town of Boonton. We are grateful for his concern for the well-being of Boonton’s residents and the efforts he has put forth on their behalf;

NOW, THEREFORE, I, Mayor Richard Corcoran, on behalf of the Town Council and the People of Boonton, do hereby acknowledge Anthony Recchia as our Rockaway Valley Regional Sewerage Authority delegate. We thank him for his many years of service to our community and extend to him our best wishes for the future.

CORRESPONDENCE

Mayor and Council:

On behalf of Boonton Parks, I am requesting permission to hold a Kentucky Derby themed event at the Senior Center location on May 7, 2022 from 4pm – 7:30pm. I am seeking the Mayor and Council’s approval to permit alcohol on premises for this event. The Derby celebration will follow our “Rollin’ Down Main” bed races that will be held on Upper Main Street earlier that day. All will be invited to the Senior Center following the races for a celebration and a live streaming of the Kentucky Derby. This event will take place both indoors and in the parking lot of the Senior Center. The Boonton PBA has graciously agreed to take care of the necessary social affairs permit with the NJ ABC.

*Thank you for your time and consideration.
Tracy Pryer, Director
Boonton Parks and Recreation*

MOVED: DeVENEZIA		SECONDED: WEKILSKY
Discussion		
<p><i>Council Member Renfro-Michel indicated that they are trying a different type of event this year. Council Member Bock is excited about it. It’s good to know that the PBA is handling the permits for alcohol from the ABC. Council Member Fenske added that previous events such as the Bre3w Fest, Santa Run served alcohol with no problem.</i></p>		
VOICE VOTE:	IN FAVOR: <input checked="" type="checkbox"/>	AGAINST: _____

Town of Boonton
PBA Local 212
100 Washington Street
Boonton, NJ 07005

01/14/2022

Town of Boonton
Mayor & Town Council
100 Washington Street
Boonton, NJ 07005

Dear Town of Boonton Mayor & Board of Aldermen:

The Town of Boonton PBA Local 212 is requesting the use of Boonton Streets to conduct our 8th Annual 5K run/walk & Kids One-Mile fun run, Sunday, April 24th, 2022.

The course that would be followed: (see attached map) Temporary Road Closure with Detour set up

- Start up: 100 block of Maple Avenue (BHS Tennis Courts) southbound
 200 block of Lathrop Avenue (westbound) Closure of Lathrop at Washington Street & Vreeland Avenue
 100-500 blocks (southbound) Madison Street
 200-300 blocks (eastbound) Dawson Avenue
 500-600 blocks (southbound) Old Boonton Road
 200-600 blocks (northbound) Reservoir Drive
 600-400 blocks (westbound) Monroe Street
 100 block of Old Boonton Road (northbound)
 400-500 blocks of Lathrop Avenue (eastbound)
 100 block of Overlook dead-end U-turn (southbound/northbound)
 400-500 block of Lathrop Avenue U-turn @ Vreeland Ave (eastbound/westbound)
 500-400 block of Lathrop Avenue (westbound)
 100 block of Kanouse Street (northbound)
 Finish Line: Park Avenue Ext (Finish Line) block party

The roadways for the aforementioned affected areas will be closed at 08:30am with the race to start at 09:00am and the last participants will be off the course no later than approximately 10:30am. The roadways will systematically be opened when safe to do so. Maple Avenue and Park Avenue Ext will remain closed for the block party till 12:00pm. The Boonton Police Department will staff the event and ensure safety of the runners and volunteers. (Race Insurance can be produced on request). Also No Parking areas are to be posted 48 hours in advance for Maple Avenue, Park Ave Ext, Kanouse Street and a portion of the 100 block of Roessler Street during the times of 06:00am-12:00pm on race day.

In addition to the temporary race route road closures, we would also request permission for the use of Park Avenue Ext, between Roessler Street and Kanouse Street for our annual block party during the event. We ask that we would be permitted to close this section of the roadway on April 23, 2022 during late night hours in order to set up the area for the block party. Further requested would be our application to ABC for a social affairs alcoholic beverage permit for this event during the hours of 09:00am-12:00pm within the block party area, an area authorized by ABC.

Further requested would be for our race organizers to coordinate with the Department of Public Works as in the past for their resources and equipment in preparing the course for closure/signage, roadway repairs/clearing and access to the recycling center on race day.

As this race is a fundraising event, our PBA is requesting permission to have race advertising signage place upon public property to promote the event.

Thank you for your anticipated cooperation!

Karl Mangino & Christopher Petonak
Boonton SRT 5K race Coordinators

MOVED: Wekiilsky		SECONDED: Meehan
Discussion – None		
VOICE VOTE:	IN FAVOR: <input checked="" type="checkbox"/>	AGAINST: _____

BOONTON HEALTH DEPARTMENT/OEM/FINANCE

<p>Health Department</p>	<p>Public Health Nurse Justina Haasz Town of Boonton COVID 19 updated 2-4-2022</p> <p>There have been 1,618 reported and confirmed cases of COVID -19 in the Town of Boonton to date Average age: 38 years Median age: 37 Male: 786 Female: 832 Age Range: 4 months - 98 years</p> <p>Quarantine guidelines If an unvaccinated individual is a close contact of someone with COVID 19, The recommended quarantine is now 5 days followed by 5 days of strict mask adherence and social distancing. If you are still symptomatic at 5 days, the full 10 day quarantine should be carried out, return to activities when symptom free. Booster shots are recommended for those eligible.</p> <p>Flu Vaccine I am available to schedule walk in appointments and home visits for homebound individuals for both high dose and regular dose flu vaccine. Have individuals call the nurse's line or e-mail and I will reach out to them to confirm.</p> <p>Communication with Boonton School Superintendent and school nurses is ongoing with COVID changes, recommendations from NJDOH, as well as questions and concerns. This is a fluid situation and will be discussed and updated as needs change.</p> <p>Communication with firemen's home is ongoing and guidance is being given by the NJDOH in regards to COVID-19 cases as needed.</p> <p>Communicable disease investigations are ongoing as needed</p> <p>School and daycare immunization audits are underway for 2021-2022 school year</p> <p>Please e-mail additional questions/concerns and I will address as soon as possible. My e-mail is nurse@boonton.org</p> <p><i>Neil Henry reported that she is available to schedule walk in appointments and at home visits for annual flu vaccines. Council Member Bock asked about the governor's executive order relating to masks. He was told March 7, 2022 would be day the mandate stops.</i></p> <p><i>Council Member Lynch wanted assurance that this information is still being posted on social media and on the website and was told yes, it was.</i></p>
<p>OEM</p>	<p><i>Carl Wendt reported that the final paperwork from Winter Storm Orlena has been done and we should receive reimbursement shortly, approximately \$75,000.00.</i></p> <p><i>Council Member Meehan indicated that at a recent Board of Education meeting, they extended their appreciation to the Town during the recent snow storm.</i></p>
<p>Administration</p>	<p><i>Neil Henry reported that some equipment has been received for the hybrid meetings setup here at the Town Hall. He indicated that when we were all virtual, participation was up and we are hoping that returns when this system is up and running.</i></p> <p><i>DPW employees will be obtaining tablets and GPS in vehicles to conduct their work to make the department more efficient.</i></p> <p><i>The Chemicals Bid opening is scheduled for this Wednesday. The IT bid documents are in the works. Tracy Pryer and the Board of Education organized and the school has agreed to provide the high school for this year's summer program. Ms. Pryer is also working on some alterative programs as well.</i></p> <p><i>He continues to work on contractual matters and labor issues.</i></p> <p><i>Mr. Lynch asked if there was any progress on the Transit Village Application and Mr. Henry will check.</i></p> <p><i>Mr. Wade is very excited about the summer program coming back.</i></p> <p><i>Mr. Bock asked for an update on the Kiwanis. Mr. Henry said they previously committed to work two nights and in the Month of January, they covered 156 hours, which included other nights as well. Town Attorney Fred Semrau has met with their attorney to work on an agreement. When they are not working, St. Clare's will be covering Boonton.</i></p>

**CONSENT AGENDA
Resolutions 22-64 through 22-71**

RESOLUTION 22-64

RESOLUTION OF THE MAYOR AND TOWN COUNCIL APPROVING MEETING MINUTES

WHEREAS, Minutes of the previous meeting(s) have been submitted to the Mayor and Town Council for their review and approval.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey that the Minutes from the following meeting(s) are hereby approved as typed and filed in the Town Clerk's office:

January 18, 2022 – Regular & Executive Session Meetings

RESOLUTION 22-65

RESOLUTION ACCEPTING THE RESIGNATION OF JOHN DITINYAK AS CHIEF FINANCE OFFICER FOR THE TOWN OF BOONTON

WHEREAS, John Ditinyak has been employed full-time as CFO with the Town of Boonton since 2021, and

WHEREAS, Mr. Ditinyak has submitted his resignation from full-time employment with the Town of Boonton effective Friday, January 28, 2022.

NOW THEREFORE, be it resolved that John Ditinyak’s resignation is hereby approved by the Mayor and Town Council.

RESOLUTION 22-66

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BOONTON, NEW JERSEY, AWARING BUDGET CONSULTANT SERVICES

WHEREAS, the Town of Boonton is desirous of obtaining budget consultant services; and

WHEREAS, the Mayor and Town Council deem it in the best interests of the residents of the Town of Boonton to retain the services of John Ditinyak, former CFO of the Town of Boonton to be the town’s Per Diem Budget Consultant with the following responsibilities

- Work toward finalizing all components of the 2022 Municipal Budget (S/W, Operating, Capital, Water, Sewer).
- Attend meetings of 2022 Budget Review with the Finance Committee
- Any needed analysis as DPW negotiations
- Completion of all Year End 2021 documentation (Annual Financial Statement, Annual Debt Statement, etc.
- Insure Payroll is in place and AP is running smoothly; and
- Answer any questions the new CFO may have.

WHEREAS, Mr. Ditinyak shall be paid \$82.42 per hour for the above referenced work.

NOW THEREFORE, be it resolved by the Mayor and Council of the Town of Boonton that John Ditinyak be and is hereby employed for per-diem budget consultant services.

RESOLUTION 22-67

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Mayor and Town Council by the various municipal departments.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey, all vouchers approved by the respective committees be and are hereby ordered paid.

RESOLUTION 22-68

RESOLUTION TO CANCEL WATER/SEWER CHARGES

BE IT RESOLVED by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey, that the following water/sewer charges be and are hereby canceled:

Account	Address	Reason	Amount
2146-0	457 Rockaway St.	Clerical Error	\$ 103.75
517-0	506 Hillside Avenue	Overestimate	\$ 74.49
1755-0	234 Old Boonton Road	Overbilling/Reading Adjustment	\$ 910.96

RESOLUTION 22-69

RESOLUTION AWARING CONTRACT FOR LEAF DISPOSAL TO RER SUPPLY, LLC

WHEREAS, the Mayor and Town Council of the Town of Boonton have received plans and specifications constituting a public bid package for Leaf Disposal for the Town of Boonton; and

WHEREAS, the Mayor and Town Council have heretofore approved said public bid package, as prepared by Town Administrator, and directed the Town Clerk to publicly advertise for bids; and

WHEREAS, the Town of Boonton received one (1) bid for said contract on Wednesday, January 26, 2022, at the Town of Boonton Municipal Building; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that competitive bidding contracts be awarded to the lowest responsible, responsive bidder; and

WHEREAS, upon review of the one (1) received bid, identified **RER Supply, LLC** as the lowest apparent responsive, responsible bidder; and

WHEREAS, the Town Attorney has reviewed the bid from **RER Supply, LLC** and found it to be substantially in proper form and in compliance with the requirements of the Local Public Contract Law, and has deemed it responsible and responsive (See Bid Package attached as "Exhibit A"); and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for this contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Boonton, in the County of Morris and State of New Jersey, as follows:

1. The Mayor and Town Council of the Town of Boonton, and as reviewed by the Town Attorney, hereby award a contract for Leaf Disposal to the lowest responsive, responsible bidder, **RER Supply, LLC, 4 South Corporate Drive, Riverdale, NJ 07457**, for the Projected Total Price of Fifty-Four Thousand, Five Hundred Sixty Dollars (\$54,560) for 2022; and Fifty-Seven Thousand, Two-Hundred Fifty Five Dollars (\$57,255.00) for 2023.
2. The Mayor and Town Clerk are hereby authorized and directed to execute said contract.
3. This Resolution and contract shall be available for public inspection in the office of the Town Clerk.
4. This Resolution shall take effect immediately.

I hereby certify that funds are available

John Ditinyak

RESOLUTION 22-70
RESOLUTION APPOINTING NICOLE MONTEMORANO AS A CLASS 2 SPECIAL LAW ENFORCEMENT OFFICER

WHEREAS, Class 2 Special Law Enforcement Officers can be utilized to fill in vacancies in the Patrol Division, assist with other police duties and responsibilities within the police department, and serve at various community events throughout the year; and

WHEREAS, the Boonton Police Department has made the recommendation to appoint certified Special Law Enforcement Officers to fulfill these various roles, as needed; and

WHEREAS, the Mayor and Town Council of the Town of Boonton has previously approved such appointments, with several Special Law Enforcement Officers currently serving in the Boonton Police Department; and

WHEREAS, the Boonton Police Department has recommended the appointment of certified Class 2 Special Law Enforcement Officer (SLEO2) Nicole Montemorano to serve in the police department.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Boonton, New Jersey, that certified Class 2 Special Law Enforcement Officer (SLEO2) Nicole Montemorano be appointed, effective February 7, 2022 for the remainder of calendar year 2022 at a rate of \$25.00 per hour, and utilized as needed upon successful completion of the Field Training Program.

RESOLUTION 22-71
RESOLUTION AUTHORIZING THE RETURN OF ESCROW TO ARCADIS U.S., INC

WHEREAS, Arcadis U.S., Inc. submitted two (2) Street Opening Permit Applications for monitoring well maintenance and installation of new concrete pads at both Overlook Avenue and Kanouse Street; and

WHEREAS, Arcadis U.S., Inc. submitted the required Escrow fees for both projects in the amount of \$450.00 each; and

WHEREAS, Arcadis has now completed the work and has requested the return of any remaining Escrow; and

WHEREAS, the Town Engineer Samantha Anello, Mott MacDonald, has confirmed all work has been done and has recommended the release of remaining escrow in her letter of January 27, 2022.

NOW THEREFORE, BE IT RESOLVED, that the Town of Boonton is hereby authorized to release the amount of \$575.00 (\$287.50 each) to Arcadis U.S., Inc.

CONSENT AGENDA VOTE
Roll Call Vote for Resolutions 22-64 through 22-71

MOVED: WEKILSKY	SECOND: WADE
Mayor & Town Council Discussion – <i>Regarding Resolution 22-70, Mr. Lynch reported that Captain Steve Jones, CLEO and Dan DeGroot, PSD recommended this position in order to help the personnel in the police department.</i>	

MOVED: WEKILSKY			SECOND: WADE		
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
			Means "NO" Vote		
Mr. Bock	X				
Ms. DeVenezia	X		x-22-64		
Mr. Fenske	X		x-22-64		
Mr. Lynch	X				
Mr. Meehan	X				
Dr. Renfro-Michel	X				
Mr. Wade	X				
Mr. Wekilsky	X				
Mayor Corcoran	X				

GENERAL DISCUSSION & COMMITTEE REPORTS

COMMITTEE	CHAIR
Communications	<i>Joe Bock reported that he oversees the Town Wide Newsletters/emails going out. They plan to meet later in the month to discuss the website.</i>
DPW	<i>Edina Renfro-Michel reported that they will be now getting more information from our new RVRSA Liaison. She mentioned various recreational facilities planned to being worked on shortly. The Parks & Recreation Department continues to add new programs for residents; Sailing, Trail Blazers, Spring Track. Other events are also being planned and all are online to sign up for.</i>
Events	<i>John Meehan added that other events are also be planned, including an Easter program, mattress races, car show, etc.</i>
Finance	<i>Jim Lynch reported that they continue to meet weekly. Some items currently being discussed include the labor contract issues, hiring a new CFO, the Barrister development agreement with Boonton Twp.</i>
Darress Theatre	<i>Marie DeVenezia reported that at their last meeting on January 31, she gave a recap of what was accomplished this past year, including the architect. Plans are underway for a temporary roof.</i>

MEETING OPEN TO THE PUBLIC

Mayor Corcoran opened the meeting to the public for comment. Having nobody come forward, he closed this portion of the meeting.

ADJOURN

There being no further business, the meeting adjourned.

MOVED: WEKILSKY	SECONDED: DeVENEZIA	TIME: 8:00 P.M.
VOICE VOTE:	IN FAVOR: <u>X</u>	AGAINST: <u> </u>

Cynthia A. Oravits, Town Clerk

Date Approved: _____