



T: (973) 402-9410
F: (973) 316-8498

100 Washington Street
Boonton, NJ 07005

**PLANNING AND ZONING BOARD
REGULAR MEETING MINUTES
JANUARY 11, 2023 - 7:30 P.M.**

1. **CALL MEETING TO ORDER/SUNSHINE STATEMENT** –Board Chair called the meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and the Citizen on January 13, 2022 and published on January 19, 2022. Notice was also posted on the Bulletin Board of the Municipal Building and on the Town of Boonton website.”

2. **PLEDGE OF ALLEGIANCE** – Board Chair led those in attendance in the Pledge of Allegiance.

3. **ROLL CALL** – Board Clerk conducted Roll Call:

NAME	PRESENT	ABSENT	EXCUSED
Mr. Weisman	X		
Ms. DeVenezia		X	
Mr. Brewer	X		
Mr. Khokhar	X		
Mr. Orlusky	X		
Mr. Vasa	X		
Mr. Venturini	X		
Mr. Wrobel	X		
Mr. Schnitzler	X		
Mr. Phelps	X		

The following were also present:

Mr. Scott Carlson, Board Attorney
Ms. Alexandra Handel, Board Engineer
Mr. Graham Petto, Board Planner

4. **BOARD RE-ORGANIZATION**

- a. Swear in re-appointed members
 - i. Mr. Venturini, Mr. Vasa, and Mr. Weisman took the Oath of Allegiance at this time and were re-appointed. Ms. DeVenezia was not present, and will be sworn in at a later date.
- b. Election of Officers
 - i. A motion was made by Mr. Orlusky, seconded by Mr. Brewer, to nominate Mr. Phelps as the Board Chair. No other nomination was made. All were in favor, and the motion carried.
 - ii. A motion was made by Mr. Phelps, seconded by Mr. Orlusky, to nominate Mr. Brewer as the Board Vice Chair. No other nomination was made. All were in favor, and the motion carried.
- c. Appointments

- i. A motion was made by Mr. Weisman, and seconded by Mr. Wrobel, to approve all appointments as detailed in the 2023 Annual Resolution. All were in favor, and the motion carried.
- d. Annual Resolution and Meeting Schedule
 - i. A motion was made by Mr. Weisman, and seconded by Mr. Brewer, to approve the 2023 Annual Resolution and Meeting Schedule. All were in favor, and the motion carried.

5. PAYMENT OF THE BILLS

- a. The Board Clerk announced that the bills are in order to be paid. A motion was made by Mr. Brewer, and seconded by Mr. Wrobel, to pay the bills as submitted. All were in favor, and the motion carried.

6. APPROVAL OF MINUTES

- a. Minutes of the regular Board meeting of December 14, 2022 were accepted as presented.

7. CORRESPONDENCE

- a. A memorandum was sent to the Town Clerk, Cynthia Oravits, advising that on December 14, 2022 the Planning Board found the revised Division Street Redevelopment Plan to be not inconsistent with the 2018 Master Plan of the Town of Boonton, and referred same back to the Town Council.

8. RESOLUTIONS

- a. No resolutions were acted on.

9. PUBLIC HEARINGS

- a. No hearings were presented.

10. INVITATION FOR PUBLIC COMMENT OF NON-AGENDA MATTERS

- a. No public comment was made.

11. BOARD DISCUSSION ITEMS

- a. No discussion items were made.

12. OLD BUSINESS

- a. No old business was discussed.

13. NEW BUSINESS

- a. Mr. Carlson thanked the Board for the opportunity to serve for another year.
- b. Mr. Brewer inquired about the status of the Zoning Ordinance re-write. Mr. Phelps informed the Board that the re-write was funded and approved, and that the Mayor asked Mr. Phelps to establish a small committee to provide input for the re-write. Mr. Phelps asked the Board members to email him if interested in participating in said committee.

14. ADJOURNMENT

- a. There being no further business to come before the Board, a motion was made by Mr. Brewer, and seconded by Mr. Wrobel, to adjourn. All were in favor on a voice vote. The motion carried, and the meeting was adjourned at 7:39 PM

Respectfully submitted,
Steven Willenborg
Planning Board Clerk
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