

Town of Boonton
REORGANIZATION MEETING AGENDA
Friday, January 1, 2021

REORGANIZATION MEETING
REGULAR MEETING
MAYOR AND BOARD OF ALDERMEN

TOWN OF BOONTON
100 WASHINGTON STREET
BOONTON, NEW JERSEY 07005

Below please find login information for the January 1, 2021 Mayor & Board meeting to be shared with the public. Please note that there are two separate passcodes. One is for the internet link and one is for those dialing in on a telephone. Please use the appropriate passcode for your device and participation method.

You are invited to a Zoom webinar.
When: Jan 1, 2021 01:00 PM Eastern Time (US and Canada)
Topic: Reorganization Meeting

Please click the link below to join the webinar:
<https://zoom.us/j/97254439269?pwd=NmZZWG1hZGEvVFR4Rm9jdG9ENDBmQT09>
Passcode: Pszsy0

Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833
Webinar ID: 972 5443 9269
Passcode: 706739
International numbers available: <https://zoom.us/u/akc9Iae4j>

CALL MEETING TO ORDER

The meeting was called to order at 1:00 P.M.

SALUTE TO THE FLAG

The Mayor and Board of Aldermen saluted to the flag

ADEQUATE NOTICE

MAYOR'S STATEMENT

Pursuant to the Open Public Meetings Act and the Emergency Remote Meeting Protocol for Local Public Bodies, adequate and electronic notice of this remote Zoom meeting have been provided as follows:

1. Notice of this meeting was published in the Citizen of Morris County and the Daily Record Newspapers and a copy of this agenda was forwarded to each of the town's official newspapers.
2. Notice of this meeting and the agenda were posted on the bulletin board at Town Hall, 100 Washington Street, Boonton, NJ 07005.
3. Notice of this meeting was posted on the outside front door and ADA accessible door of Town Hall.
4. Notice of this meeting and the agenda were posted on the Town website and the Town of Boonton Facebook page.

During the meeting, members of the public will be muted until the public comment portion of the meeting is opened, and then unmuted to allow for public comment. Please note that while muted, the public will still be able to hear the governing body conduct business. The public portion will be opened by the Town Administrator following the conclusion of formal business. Once the public portion is concluded, the public will again be muted for the duration of the meeting.

1. Mute phone when not speaking. Do not log on through the computer and the telephone line as it creates audio issues. Choose only one.
2. If you wish to speak during public comment, please press "9" (telephone) or the "raise hand" icon (Zoom app) and wait to be recognized by the host. If you are speaking via telephone, unmute your phone when you

are called on to speak.

3. Announce yourself when you are speaking – for instance “This is Mayor Corcoran” or “This is Richard Corcoran from Birch Street I would like to” Speakers must provide their full name and address.
4. Speak slowly and clearly as it helps with the recording.
5. There is a 3-minute limit per individual on all public comments.

OATH OF ALLEGIANCE

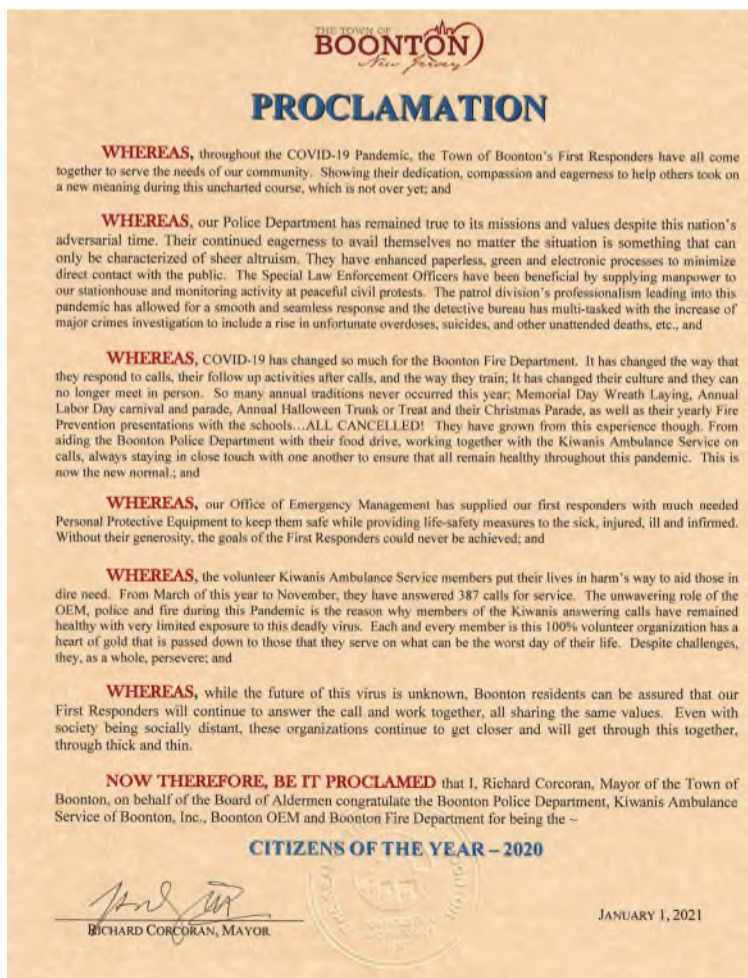
The following members of the governing body took the Oath of Office:

1st Ward Alderman	Cyril Wekilsky
2nd Ward Aldermen	Marie DeVenezia
3rd Ward Alderman	Joseph Fenske
4th Ward Alderman	James Lynch

ROLL CALL

Position	Name	Present	Absent
1st Ward Alderman	Mr. Edward Robillard	X	
1st Ward Alderman	Mr. Cyril Wekilsky	X	
2nd Ward Alderwoman	Dr. Edina Renfro-Michel	X	
2nd Ward Alderwoman	Ms. Marie DeVenezia	X	
3rd Ward Alderman	Mr. Joseph Fenske	X	
3rd Ward Alderman	Mr. Joseph Bock	X	
4th Ward Alderman	Mr. James Lynch	X	
4th Ward Alderman	Mr. Michael Wade	X	
Mayor	Mr. Richard Corcoran	X	
Town Attorney	Mr. Fred Semrau	X	
Town Attorney	Mr. Edward Pasternak	X	
Administrator	Mr. Neil Henry	X	
Town Clerk	Ms. Cynthia Oravits	X	

CITIZEN OF THE YEAR PROCLAMATION



Mayor Corcoran presented the foregoing Proclamation, indicating this has been challenging year and these organizations have done an excellent job during this time. Hopefully 2021 will be different.

Mayor Corcoran then introduced the following Elected Officials who joined this meeting via ZOOM: Senator Anthony Bucco, Assemblywoman Aura Dunn, Sheriff James Gannon, Commissioner Tom Mastrangelo, and Commissioner Steve Shaw.

BOARD PRESIDENT NOMINATIONS

Alderman Wekilsky nominated Edward Robillard which was seconded by Alderman Fenske. No other nominations were given.

RESOLUTION 21-01

RESOLUTION TO APPOINT BOARD PRESIDENT

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Edward Robillard be and is hereby appointed Board President for the Year 2021.

Moved	Seconded	Voice Vote	
WEKILSKY	DeVENEZIA	In Favor x	Against _____

MAYOR’S APPOINTMENTS FOR BOARD OF ALDERMEN

Mayor Corcoran explained that this year’s committees have been changed. Three new committees have been created. Cannabis; Communications – After acknowledging some gaps in our communications, specifically with COVID and the march that occurred in the Spring, this committee will be giving recommendations on future communications with the residents; Darress Theatre – handling the rehabilitation of this project, how it will be funded and the committee will work all the way up until its’ opening in the future. There is a fourth committee being created for the Rockaway River Slope Fixture. It’s been nine years since this occurred and the committee will now be working on remediating it.

COMMITTEE	CHAIR	BOARD MEMBER	BOARD MEMBER	BOARD MEMBER
Cannabis	Ed Robillard	Edina Renfro-Michel	Joe Bock	Joe Fenske
Communications	Joe Bock	Marie DeVenezia	Cy Wekilsky	
Darress Theater	Marie DeVenezia	Ed Robillard	Michael Wade	Cy Wekilsky
DPW/Parks	Edina Renfro-Michel	Michael Wade		
Finance	Jim Lynch	Ed Robillard	Richard Corcoran	
Grants	Joe Fenske	Marie DeVenezia	Edina Renfro-Michel	
Police	Ed Robillard	Marie DeVenezia	Michael Wade	Cy Wekilsky

COMMISSIONS, BOARDS, ETC.	LIAISON
Board of Education	Richard Corcoran
Board of Health	Joe Bock
Boonton Holmes Library	Joe Fenske
Boonton Main Street	Marie DeVenezia
Fire Commissioner	Cy Wekilsky
Historic Preservation Commission	Michael Wade
Housing Authority	Ed Robillard
Kiwanis Board	Michael Wade
Morris County Bd. of Chosen Freeholders	Joe Bock
Planning Board	Richard Corcoran & Marie DeVenezia

MAYOR'S APPOINTMENTS OF BOARDS, COMMITTEES & COMMISSIONS

BOARD OF HEALTH			
Name	Term	Expiration Date	
Bill Wallace	2	12/31/22	
Grace Ryerson	2	12/31/22	
Kellie Shiels	2	12/31/22	
Alternate Vacancy TBD	2		
Alternate Vacancy TBD	2		
PLANNING BOARD			
Name	Class	Term	Expiration Date
Kellie Shiels	II	1	12/31/21
Marie DeVenezia	III	1	12/31/21
Lauren Mesagno (unexpired Term)	IV	4	12/31/21
Richard Orlusky	IV	4	12/31/24
Jack Venturini	Alt. 1	4	12/31/24
Waqar Khokhar	IV	4	12/31/24
HISTORIC PRESERVATION			
Name	Term	Expiration Date	
Elliott Ruga	4	12/31/24	
Vacancy TBD	4	12/31/24	
BOONTON HOLMES PUBLIC LIBRARY			
No Appointments for 2021			
HOUSING AUTHORITY			
No Appointments for 2021			
LOCAL EMERGENCY PLANNING COUNCIL			
Steve Jones (to fill unexpired term)	BPD Captain	12/31/21	

CONSENT AGENDA

Resolutions 21-02 through 21-48 have been placed on the Consent Agenda

RESOLUTION 21-02

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF BOONTON ACCEPTING 2021 FIRE DEPARTMENT APPOINTMENTS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton that the following Fire Department appointments be made:

POSITION Chief: Deputy Chief: Battalion Chief:	TERM: 1/1/20-12/31/21 Mr. David Kaplan Mr. Eric Joinson Mr. Anthony Cosentino
MAXFIELD HOSE & ENGINE Co., No. 1 Captain: Lieutenant: Chief Driver 303:	TERM: 1/1/20-12/31/21 Bruce Middleton Tyler Wendt Rick Blood
SOUTH BOONTON HOSE & ENGINE CO. NO. 3 Captain: Lieutenant: Chief Driver 305:	TERM: 1/1/20-12/31/21 Ron Rochette Shane Dencker Rich Koba
MAXFIELD HOOK & LADDER CO., NO. 1 Captain: Lieutenant: Chief Driver 301:	TERM: 1/1/20-12/31/21 Bob DeStafano Dan Silva Jack Steinhauer
SALVAGE & RESCUE CO., NO. 2 Captain: Lieutenant: Chief Driver 302:	TERM: 1/1/20-12/31/21 Anthony Bucco David Francisco RJ Ryerson, Jr.
HARMONY HOSE & ENGINE CO. 2 Captain: Lieutenant: Chief Driver 304:	TERM: 1/1/20-12/31/21 Jim Dodd Ana Bohon Ed Bohon

RESOLUTION 21-03

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY, APPOINTING JOHN C. DITINYAK AS CHIEF FINANCIAL OFFICER FOR A FOUR-YEAR TERM

WHEREAS, N.J.S.A. 40A:9-140.10a. requires that the governing body of every municipality in New Jersey appoint a chief financial officer (“CFO”) with a term of four years; and

WHEREAS, the Town of Boonton (“Town”) has a need to appoint a CFO to such a term; and

WHEREAS, John C. Ditinyak has agreed to accept such appointment, effective January 19, 2021; and

WHEREAS, Mr. Ditinyak meets the statutory qualifications to hold the position; and

WHEREAS, the appointment of Mr. John C. Ditinyak as CFO shall be at a salary of \$150,000 per year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, that the appointment of John C. Ditinyak as CFO as described above is hereby authorized.

BE IT FURTHER RESOLVED that the Mayor and Town Clerk are hereby authorized to take all such actions necessary to finalize the appointment of John C. Ditinyak as CFO.

RESOLUTION 21-04

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF A PUBLIC SAFETY DIRECTOR

WHEREAS, the Town of Boonton desires to employ the services of a Public Safety Director; and

WHEREAS, the offer made to a previous candidate was not accepted for personal reasons, after Resolution 20-307 was adopted; and

WHEREAS, the Town of Boonton wishes to appoint Daniel R. DeGroot to the position of Public Safety Director, effective January 11, 2021; and

WHEREAS, it is the desire of the Mayor and Board of Aldermen to enumerate certain benefits and establish certain conditions and terms of employment; and

WHEREAS, Daniel R. DeGroot desires to accept employment as the Public Safety Director for the Town of Boonton; and

WHEREAS, Daniel R. DeGroot shall hereby be appointed, in accordance with the terms of an Agreement which shall be placed on file within the Municipal Clerk’s Office.

WHEREAS, the appointment of Mr. Daniel R. DeGroot as Public Safety Director shall be at a salary of \$120,000 per year.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, that the appointment of Daniel R. DeGroot as the Public Safety Director for the Town of Boonton as described above, is hereby authorized; and

BE IT FURTHER RESOLVED that Resolution 20-307 is hereby rescinded; and

BE IT FURTHER REVOLVED that the Mayor and Town Clerk are hereby authorized to take all such actions necessary to finalize said appointment.

RESOLUTION 21-05

RESOLUTION APPOINTING DEPUTY TOWN CLERK FOR YEAR 2021

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Elizabeth Bonsiewicz be and is hereby appointed Deputy Town Clerk for a term expiring December 31, 2021.

RESOLUTION 21-06

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2021 PROFESSIONAL SERVICES

WHEREAS, the Town of Boonton has a need to acquire professional services as a non-fair and open contract; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of these acquisitions will exceed \$17,500.00; and

WHEREAS, the following Professionals (Contracting Entities) have submitted proposals indicating their services and they are on file in the Clerk’s office; and

WHEREAS, the Contracting Entities have completed and submitted their Business Entity Disclosure Certifications which certify that the Contracting Entities have not made any reportable contributions to a political or candidate committee in the Town of Boonton in the previous one year; and that the contract will prohibit the Contracting Entity from making any reportable contributions through the term of the contract; and

NOW THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Boonton hereby authorizes the Mayor to enter into contracts with the Contracting Entities as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certifications and the Determination of Value be placed on file with this resolution.

Professional Service	Name	Address	Term
Attorney	Fred Semrau, Esq. Dorsey & Semrau	714 Main Street Boonton, NJ	1/1/21 – 12/31/21
Auditor	Kathryn L. Mantell Nisivoccia LLP	200 Valley Road, #300 Mt. Arlington, NJ 07856	1/1/21 – 02/28/21
Bond Counsel	Robert Beinfield, Esq. Hawkins, Delafield & Wood	1 Gateway Center Newark, NJ	1/1/21 – 02/28/21
Engineer – General Town & Planning Board	David Battaglia, PE Suburban Consulting Engineers, Inc.	96 US Route 206, #101 Flanders, NJ 07836	1/1/21 – 02/28/21
Engineer – WATER Town & Planning Board	Andrew Holt, PE, PP, CME Suburban Consulting Engineers, Inc.	96 US Route 206, #101 Flanders, NJ 07836	1/1/21 – 12/31/21
Finance Staffing	Matthew Laracy Laracy Associates, LLC	Laracy Associates, LLC 50 Morse Street Cranford, NJ 07016	1/1/21 – 12/31/21
Grant Writer	Capital Alternatives Corporation	Demarest House-618 River Road New Milford, NJ 07646	1/1/21 – 12/31/21
Labor Counsel	Matthew J. Giacobbe, Esq. Cleary Giacobbe Alfieri Jacobs, LLC	7 James Street Florham Park, NJ	1/1/21 – 12/31/21
Prosecutor	Christopher M. DiLorenzo, Esq. DiLorenzo & Rush	One University Plaza, Ste. 210 Hackensack, NJ 07601	1/1/21 – 12/31/21
Public Defender	Joseph Bell, Esq. The Bell Law Group, PC	150 Mineral Spring Road, PO Box 220 Rockaway Township, NJ	1/1/21 – 12/31/21
Risk Manager	Acrisure-Reliance Insurance Group	1460 Route 9 N, Ste. 310 Woodbridge, NJ 07095	1/1/21 – 12/31/21

RESOLUTION 21-07
RESOLUTION APPOINTING HEARING OFFICER

WHEREAS, pursuant to N.J.A.C. 4A:2-2.5(c), an employee is afforded the right to a departmental hearing when they are served with a Preliminary Notice of Disciplinary Action seeking major discipline; and

WHEREAS, in an effort to ensure impartial departmental hearings, the Town seeks to appoint a neutral third-party Hearing Officer; and

WHEREAS, the Town Administrator recommends that Edward Florio, Esq. be appointed as a Hearing Officer; and

WHEREAS, the Mayor and Board of Aldermen have been afforded an opportunity to read and review the the curriculum vitae of Edward Florio, Esq. of Florio, Kenny and Raval, LLP; and

WHEREAS, Edward Florio, Esq. shall be compensated at the rate of \$145.00 per hour for his services as Hearing Officer.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey that Edward Florio, Esq. of Florio, Kenny and Raval, LLP be and is hereby appointed Hearing Officer for disciplinary actions involving major discipline; and

BE IT FURTHER RESOLVED that Edward Florio, Esq. shall be compensated at the rate of \$145.00 per hour of his services as Hearing Officer; and

BE IT FURTHER RESOLVED the Town Clerk is hereby authorized and directed to forward a certified copy of this Resolution to Edward Florio, Esq

RESOLUTION 21-08

RESOLUTION APPOINTING MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND COMMISSIONER AND ALTERNATE FOR 2021

WHEREAS, pursuant to the proposed bylaws of the Morris County Municipal Joint Insurance Fund, the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, must appoint a Commissioner to represent the Town in the Fund, and that said appointment must be made by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Neil Henry be and is hereby appointed Commissioner and Cynthia Oravits be and is hereby appointed Alternate Commissioner to the Morris County Municipal Joint Insurance Fund for 2021.

RESOLUTION 21-09

RESOLUTION APPOINTING COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE REPRESENTATIVE AND ALTERNATE FOR 2021

WHEREAS, the Town of Boonton is a participant in the Morris County Community Development Program and the Community Development Revenue Sharing Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, NJ, that the following representatives to the Morris County Community Development Revenue Sharing Committee for 2021 be and are hereby appointed as indicated:

Mayor's Appointee	Ms. Edina Renfro-Michel
Board of Aldermen's Appointee	Mr. Joseph Fenske
Mayor's Appointed Alternate	Mr. Carl Sparano

RESOLUTION 21-10

RESOLUTION APPOINTING CROSSING GUARDS FOR 2021

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey that Janice Smith be and is hereby appointed as a Crossing Guard in the Boonton Police Department, at an hourly rate of \$14.90 per hour, contingent upon satisfactory completion of the required training:

Bill Alford	Robin Barroso	Richard Bruno	Geraldine Carcich
Salvatore Malanga	Janet Middleton	Amy McCauley	Janice Smith
Ingrid Florez, Substitute	Georgia Solomon, Substitute		

RESOLUTION 21-11

RESOLUTION APPOINTING PER DIEM PARKING ENFORCEMENT OFFICERS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that following employees be and are hereby appointed Per Diem Parking Enforcement Officers at a rate of \$18.00/hour:

Arthur Herring

RESOLUTION 21-12

RESOLUTION APPOINTING SPECIAL POLICE OFFICERS, CLASS 1A

WHEREAS, various community events are held throughout the year whereby additional special police officers may be needed as they occur for a temporary period of time; and

WHEREAS, the Boonton Police Department has made the recommendation to appoint certified Class 1A Police Specials to cover these events, as needed.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following Special Police Officers, Class 1A (SLEO's) be appointed for calendar year 2021 at a rate of \$25.00/hour, not to exceed \$2,500.00 per year. Future SLEO expenses for additional money may be requested, if needed:

SPECIAL POLICE OFFICERS, CLASS 1A		
Travis Knoedler	Heather Meece	Arthur Herring
Mario Santulli	Stephen Cherichella	

RESOLUTION 21-13

RESOLUTION APPOINTING MATRON FOR THE BOONTON POLICE DEPARTMENT

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Robin Barroso be and is hereby appointed as matron for the Boonton Police Department for the Year 2021 at a rate of \$25.00 per hour.

RESOLUTION 21-14

RESOLUTION LISTING AUTOMOBILE AND TRUCK TOWING CONTRACTORS TO BE UTILIZED BY THE POLICE DEPARTMENT ON A ROTATING BASIS FOR 2021

WHEREAS, Ordinance 5-92 adopted by the Mayor and Board of Aldermen authorized the provisions of towing services on a rotating basis;

WHEREAS, Code Section 4-12.3 provides that the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, shall establish annually by resolution a list of automobile towing contractors and a list of truck towing contractors to be utilized by the police department on a rotating basis; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, upon the recommendation of the Police Department, as follows:

1. The following automobile towing contractor is to be utilized by the police department on a rotating basis through December 31, 2021 or until further resolution by the Mayor and Board of Aldermen, whichever is later:

NAME	ADDRESS
Corigliano Towing	27 Intervale Road, Boonton, NJ 07005

2. The aforementioned automobile and truck-towing contractor is to furnish certification of insurance to the Town Clerk in accordance with the provisions of Section 4-12.6.

RESOLUTION 21-15

RESOLUTION TO EXECUTE AN AGREEMENT FOR WATER METER READING SERVICES DURING 2020

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton do hereby authorize the Mayor and Town Clerk to execute an agreement with Daniel Crochery, for Water Meter Reading Services for the Town of Boonton at a yearly rate of \$15,914.00 commencing January 1, 2021 to December 31, 2021. Reappointment may be on a monthly basis.

RESOLUTION 21-16

A RESOLUTION APPOINTING CARL DULA AS CERTIFIED ANIMAL CONTROL OFFICER - 2021

WHEREAS, the Town of Boonton has a need to appoint a Certified Animal Control Officer; and

WHEREAS, Carl Dula has been serving the Town in this capacity; and

WHEREAS, the governing body wishes to reappoint Carl Dula as the Town's Certified Animal Control Officer, in accordance with N.J.S.A. 4:21-15.16b.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, that Carl Dula be and is hereby appointed as the Certified Animal Control Officer for the Town of Boonton for the period commencing January 1, 2021 and ending December 31, 2021; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Town of Boonton Police Department and Finance Office for their records.

BE IT FURTHER RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton do hereby authorize the Mayor and Town Clerk to execute a contract with Carl M. Dula to perform the duties of Certified Animal Control Officer, of the Revised General Ordinances of the Town, at a yearly rate of \$6,000.00, plus covering the Town at night at a call-out rate of \$120/call, commencing January 1, 2021 and expiring December 31, 2021.

RESOLUTION 21-17

RESOLUTION TO EXECUTE AN AGREEMENT FOR ALTERNATE ANIMAL CONTROL OFFICER DURING 2021

BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Boonton does hereby appoint Bill Karpack as Alternate Animal Control Officer for the Town of Boonton for 2021.

BE IT FURTHER RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton do hereby authorize the Mayor and Town Clerk to execute a contract with Bill Karpack to perform the duties of Animal Control Officer, of the Revised General Ordinances of the Town, at a rate of \$120/call, as needed, commencing January 1, 2021 and expiring December 31, 2021.

RESOLUTION 21-18

RESOLUTION APPOINTING FIRE OFFICIAL FOR YEAR 2021

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton that Salvatore Marino be and is hereby appointed Fire Official for the Town of Boonton for the year 2021.

RESOLUTION 21-19

A RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE TOWN OF BOONTON IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Town of Boonton is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Town of Boonton deems it advisable, necessary and in the public's interest to adopt the Notice of Tort Claim form available in the Town Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey assembled in public session the 1st day of January 2021, that the Notice of Tort Claim Form for the Town of Boonton be and is hereby adopted; and

BE IT FURTHER RESOLVED that all persons making claims against the Town of Boonton pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

RESOLUTION 21-20

RESOLUTION AUTHORIZING ASSESSOR AND TOWN ATTORNEY TO EXECUTE STIPULATION OF SETTLEMENT WITH RESPECT TO TAX APPEALS

WHEREAS, the Mayor and Board of Aldermen of the Town of Boonton wish to facilitate the stipulation and settlement of Tax Appeals filed before the Morris County Board of Taxation or the Tax Court of New Jersey;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton that the Tax Assessor and the Town Attorney are hereby authorized to execute on behalf of the Town of Boonton stipulations of settlement with respect to tax appeals.

RESOLUTION 21-21

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND TOWN ATTORNEY TO FILE APPEALS

WHEREAS, there exists instances when errors are discovered in the Tax List of the Town of Boonton; and

WHEREAS, the process of correcting these errors is that of an appeal to the Morris County Board of Taxation or the New Jersey Tax Court; and

WHEREAS, it is the responsibility of the Tax Assessor to determine the correct and fair assessed value of every property within the Town of Boonton.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Boonton that the Tax Assessor and the Town Attorney are hereby authorized to file appeals to correct errors in the 2021 Town of Boonton Tax List.

RESOLUTION 21-22

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND TOWN ATTORNEY TO FILE COUNTER CLAIMS

WHEREAS, it is anticipated that certain taxpayers of the Town of Boonton will file tax appeals disputing their assessed valuation for the year 2021; and

WHEREAS, the Tax Assessor is of the opinion that said properties, in some cases, are undervalued and that the assessed value of said properties should be increased and not decreased as the taxpayer seeks; and

WHEREAS, a method exists in the Tax Law for the Municipality to counterclaim against the property owner to seek an increase in the assessed value; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Boonton, that the Tax Assessor and the Town Attorney are authorized and directed to take whatever steps necessary and appropriate to file counterclaims against the taxpayer in question seeking to raise the assessed value of said properties to the value which the Tax Assessor deems to more properly reflect the value of said property for the year 2021.

RESOLUTION 21-23

RESOLUTION APPOINTING OFFICIAL ASSESSMENT SEARCHER FOR YEAR 2021

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton that Cynthia Oravits be and is hereby appointed Official Assessment Searcher for the Town of Boonton for the year 2021.

RESOLUTION 21-24

RESOLUTION APPOINTING OFFICIAL RECYCLING COORDINATOR FOR YEAR 2021

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton that Brian Reed be and is hereby appointed Recycling Coordinator for the Town of Boonton for the year 2021.

RESOLUTION 21-25

RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER-AFFIRMATIVE ACTION

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris, State of New Jersey, that Cynthia A. Oravits, Town Clerk, be and is hereby appointed as Public Agency Compliance Officer for a one-year term ending December 31, 2021.

RESOLUTION 21-26

RESOLUTION APPOINTING 2021 CLEAN COMMUNITIES COORDINATOR

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, do hereby appoint Bob Ezzi as the 2021 Clean Communities Coordinator for the Town of Boonton, effective January 1, 2021.

RESOLUTION 21-27

RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granting the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Neil Henry, Town Administrator, possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Boonton desire to take advantage of the increased bid threshold; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, in the County of Morris, State of New Jersey, hereby maintains its bid threshold at \$40,000; and

BE IT FURTHER RESOLVED that the Mayor and Board hereby appoint Neil Henry as the Qualified Purchasing Agent to exercise the duties of the purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:34-5.2 the Town of Boonton Municipal Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Neil Henry's certificate to the Director of the Division of Local Government Services.

RESOLUTION 21-28

RESOLUTION APPOINTING 2021 SAFETY DELEGATE

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that Neil Henry be and is hereby appointed as the Town of Boonton's 2021 Safety Delegate to the Morris County Joint Insurance Fund.

RESOLUTION 21-29

RESOLUTION APPOINTING NOTARIES FOR THE YEAR 2021

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following individuals are hereby appointed as notaries to be available to the public for the year 2021:

Neil Henry	Nancy Koptula	Cynthia Oravits	Charlene Oselador
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RESOLUTION 21-30
RESOLUTION SETTING PAY PERIOD

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the pay period for the fixed salaried employees of the Town of Boonton and hourly employees of the Water and Street Departments be and is hereby established as a bi-weekly pay period, beginning Saturday and ending Friday.

RESOLUTION 21-31
RESOLUTION TO ESTABLISH TOWN OF BOONTON 2021 HOLIDAYS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following holidays be recognized for 2021:

New Year's Day	January 1
Martin Luther King, Jr. Day	January 18
Presidents' Day	February 15
Good Friday	April 2
Memorial Day	May 31
Independence Day (Monday)	July 5
Labor Day	September 6
Columbus Day	October 11
Veteran's Day	November 11
Thanksgiving	November 25
Thanksgiving Friday	November 26
Christmas Eve	December 24
Christmas Day (Monday)	December 27

RESOLUTION 21-32
RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE TOWN OF BOONTON

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, the following newspapers shall serve as the "Official Newspapers" of the Town of Boonton:

The Citizen of Morris County	Daily Record Newspaper
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RESOLUTION 21-33
RESOLUTION SETTING FEES FOR DELINQUENT TAXES AND WATER/SEWER CHARGES

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, water/sewer or assessments subject to any abatement or discount for the late payment of taxes, water/sewer or assessments as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. State quarterly tax and water/sewer payments made by cash, check, credit card or money order shall have a ten (10) day grace period.
3. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of water charges becoming delinquent after the due date and 18% per annum on any amount in excess of \$1,500.00 becoming delinquent after the due date.
4. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of sewer charges becoming delinquent after the due date and 18% per annum on any amount in excess of \$1,500.00 becoming delinquent after the due date.
5. Any payments not made in accordance with this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.
6. This resolution shall be published in its entirety once in the Daily Record Newspaper.

RESOLUTION 21-34

RESOLUTION AUTHORIZING EXEMPTION OF MUNICIPAL FEES FOR ALL LEGALIZED GAMES OF CHANCE APPLICATIONS FOR 2021

BE IT RESOLVED that the Town of Boonton hereby waives the municipal fees for all Legalized Games of Chance applications for 2021.

RESOLUTION 21-35

RESOLUTION EXEMPTING BOONTON HOLMES LIBRARY EMPLOYEES FROM PARKING PERMIT CHARGES FOR THE YEAR 2021

WHEREAS, the Town of Boonton charges a fee for parking permits, a fee typically paid by employers for their employees; and

WHEREAS, the Boonton Holmes Library is a municipal entity that derives most of its funding from the Town of Boonton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the Boonton Holmes Library employees be exempt from parking permit charges for the year 2021.

RESOLUTION 21-36

RESOLUTION TO SET FEES FOR PRINTOUT OF TAX AND WATER/SEWER HISTORY, FEES FOR MISCELLANEOUS COPIES, POLICE DEPARTMENT AND MUNICIPAL COURT DISCOVERY

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following fees be and are hereby established, as indicated:

Fees for Printout of Tax and Water/Sewer History, Municipal Records, Court Discovery and Miscellaneous Copies

A. Government Records.

- 1) Except as otherwise provided by law or regulation, including N.J.S.A. 47:1A-5(b), the fee assessed for the duplication of a government record embodied in the form of printed matter shall be \$0.05 per letter size page or smaller, and \$0.07 per legal size page or larger, CD's, \$1.00.
- 2) Police reports, related documents (including discovery and insurance requests) and photographs.
 - a. If requested and picked up in person: \$0.05 per page, starting with the first page.
 - b. Police accident reports, when copies are requested other than in person: \$5 for the first three pages and \$1 per page for each additional page, as established by N.J.S.A. 39:4-141.
 - c. Photographs. Copies of color photographs under eight-by-ten inches: \$2 per page; photographs larger than eight-by-ten: \$7.50, provided, however, that where a photocopy is required, then in that event, the charge will be in accordance with Subsection (a) above.
- 3) Copies of tax map pages (per sheet): \$1.
- 4) Full set of tax sheets: \$125.
- 5) List of property owners within 200 feet: \$10.

On any item that cannot be photocopied on the Town copy machine or not otherwise provided for in this schedule, the actual costs paid to the other entity shall be paid by the requestor.

RESOLUTION 21-37

RESOLUTION ESTABLISHING CHARGES FOR USE OF DPW EQUIPMENT FOR THE YEAR 2021

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following charges for Department of Public Works equipment, in addition to any labor or material charges, be and are hereby established for calendar year 2021:

DESCRIPTION	CHARGE/HOUR	DESCRIPTION	CHARGE/HOUR
8 yd. Dump Truck w/Plow	\$ 70.00	Pickup Truck w/Plow	\$ 70.00
8 yd. Dump Truck	\$ 55.00	Pickup Truck	\$ 40.00
Backhoe	\$ 75.00	Roller	\$ 35.00
Bucket Truck	\$ 40.00	Sander – Large Truck	\$ 125.00
Chain Saw	\$ 25.00	Sander – Small Truck	\$ 50.00
Chipper	\$ 40.00	Sewer Cable Cleaner	\$ 25.00

Compressor	\$ 30.00	Stump Grinder	\$ 35.00
Gas Masonry Saw	\$ 30.00	Sweeper	\$ 60.00
Generator	\$ 30.00	Tamper	\$ 25.00
High Pressure Sewer Truck	\$ 75.00	Water Pump	\$ 20.00
Loader	\$ 85.00	Water Utility Truck w/Plow	\$ 40.00
Mason Dump w/Plow	\$ 45.00	Water Utility Truck	\$ 35.00
Mason Dump	\$ 40.00		

RESOLUTION 21-38

RESOLUTION TO ESTABLISH PETTY CASH FUNDS AND CHANGE FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of New Jersey, the following Petty Cash Funds be established:

FUND	AMOUNT	CUSTODIAN
Clerk's Office	\$ 200.00	Cynthia A. Oravits
Health Department	\$ 200.00	Nancy Koptula
Police Department	\$ 200.00	Daniel DeGroot
Water Utility	\$ 200.00	Bob Ezzi

BE IT FURTHER RESOLVED that the following Change Funds be established:

FUND	AMOUNT	CUSTODIAN
Health Department	\$ 50.00	Nancy Koptula
Tax Collector	\$ 65.00	Jennifer Muscara
Water & Sewer Utility Collector	\$ 65.00	Jennifer Muscara

BE IT FURTHER RESOLVED that the Custodians of the Funds shall be bonded in an amount not less than \$1,000 and will maintain said funds in accordance with the laws and regulations covering its operation.

RESOLUTION 21-39

RESOLUTION TO DESIGNATE DEPOSITORIES AND CHECK SIGNATURE AUTHORIZATION

WHEREAS, Revised Statutes 40A:5-14 of the State of New Jersey provide that the Governing Body of every municipality shall designate the depository or depositories wherein all public moneys and other funds of the municipality shall be kept;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey that the following financial institutions be and are hereby designated as the depositories wherein all such public moneys and funds shall be deposited to the credit of the Town of Boonton and custodian shall be:

Lakeland Bank	New Jersey Cash Management Fund	Bank of America	Santander Bank	Valley National Bank
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BE IT FURTHER RESOLVED that all disbursements shall be made by check signed by the persons hereinafter indicated:

ACCOUNT	NAME
Payroll	John Ditinyak, CFO
All Others	Richard Corcoran, Mayor John Ditinyak, CFO Cynthia Oravits, Town Clerk

RESOLUTION 21-40

RESOLUTION TO INVEST IDLE FUNDS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the Chief Financial Officer be and is hereby authorized to invest idle Town of Boonton funds from the Water Department, Sewer Department, Current Account and Trust Account at the best rate of interest available at the time in the following institutions:

Lakeland Bank New Jersey Cash Management Fund Bank of America Santander Bank Capital One Valley National Bank

RESOLUTION 21-41

RESOLUTION AUTHORIZING A FEE FOR RETURNED CHECKS

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that there shall be a charge of \$30.00 of each check returned for insufficient funds, or for any other reason, to be paid in cash to the Treasurer.

RESOLUTION 21-42

RESOLUTION AUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR SPECIFIED ACCOUNTS

WHEREAS, the Town of Boonton has established certain accounts at Lakeland Bank, and from time to time the use of facsimile signatures is necessary for the transfer to and from said accounts;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey that the use of facsimile signatures be and is hereby authorized as follows:

ACCOUNT	FACSIMILE SIGNATURES
Payroll	John Ditinyak CFO
All Others (except Court Not part of Municipal Government Operations)	Richard Corcoran, Mayor Cynthia Oravits, Town Clerk John Ditinyak, CFO

RESOLUTION 21-43

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE PRICING COUNCILS

WHEREAS, each year the Departments of the Town of Boonton realize cost savings by purchasing equipment and materials through the Morris County Cooperative Pricing Council, Help Governments Across the Country (HGAC), Educational Services Commission of New Jersey, Cranford Police Cooperative Pricing System (ID #47-CPDCPS), and Joint Powers Alliance; and

WHEREAS, it is the recommendation of the Town Auditor that the Mayor and Board of Aldermen adopt a resolution each year authorizing participation in the Cooperative Pricing Council;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, do hereby authorize participation in the Morris County Cooperative Pricing Council, Help Governments Across the Country (HGAC), Educational Services Commission of New Jersey, Cranford Police Cooperative Pricing System (ID #47-CPDCPS), and Joint Powers Alliance for the year 2021.

RESOLUTION 21-44

RESOLUTION AUTHORIZING THE TOWN OF BOONTON IN THE COUNTY OF MORRIS THROUGH THE TOWN OF BOONTON POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM, TO ENABLE THE TOWN OF BOONTON POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Town of Boonton in the County of Morris that the Town of Boonton Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2021 to December 31, 2021; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Town of Boonton Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal

systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Town of Boonton Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Town of Boonton Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes any and all items listed "DEMIL B through Q" to include the attached list as well as lethal and non-lethal handguns, rifles, shotguns and stun-guns; and

BE IT FURTHER RESOLVED that the Town of Boonton Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Town of Boonton Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2021 to December 31, 2021.

RESOLUTION 21-45

RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Town of Boonton to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8 approved January 19, 1983, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Town of Boonton and the Town of Boonton shall deposit and manage its funds pursuant to this plan:

I. Statement of Purpose

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Town of Boonton ("Town"), pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. Identification Of Funds And Accounts To Be Covered By The Plan

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Town:
 - Water Department
 - Sewer Department
 - Current Account
 - Trust Account

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Town, specifically:
 - Escrow
 - P/R agency and net payroll funds
 - Court accounts

III. Designation of Officials of the Town Authorized To Make Deposits And Investments Under The Plan

The Chief Financial Officer of the Town ("Designated Official ") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Town are directed to supply to all depositories or any other parties with

whom the Deposits or permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. Designation Of Depositories

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Lakeland Bank – Lead Bank
NJ Cash Management Fund
Bank of America
Santander Bank
TD Bank
Capital One Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. Designation Of Brokerage Firms And Dealers With Whom The Designated Officials May Deal

Brokerage firms and/or dealers and other institutions may be designated as firms with whom the Designated Official(s) of the Town referred to in this plan may deal for purposes of buying and selling securities identified in this Plan as permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

VI. Authorized Investments

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held in Deposits, in the following permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts provided for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investments pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c281 (C.52:19A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest rating or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

- (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 170.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act." P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Federally insured or banked

All terms maturing within one (1) year cycle

VII. Safekeeping Custody Payment And Acknowledgement Of Receipt Of Plan.

To the extent that any Deposit or permitted Investment involves a document or security which is not physically held by the Town, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Town to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by "delivery versus payment" method to ensure that such permitted Investments are either received by the Town or by a third-party custodian prior to or upon the release of the Town's funds. To assure that all parties with whom the Town deals either by way of Deposits or permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. Reporting Requirements

On the first day of each month during which this plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Town a written report of any Deposits or Permitted Investments made pursuant to this plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Town as a Deposit or a Permitted Investment;
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made;
- D. The book value of such Deposits or Permitted Investments;
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month;
- F. The fees incurred in to undertake such Deposits or Permitted Investments;
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month;
- H. All other information which may be deemed reasonable from time to time by the governing body of the Town of Boonton.

IX. Cash Flow

- A. The Treasurer shall ensure that the Town's accounting system provides regular information concerning the Town's cash position and investment performance;
- B. All moneys, shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15;
- C. The Treasurer is authorized and directed to invest surplus funds of the Town of Boonton as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the Town's moneys in interest bearing accounts wherever practical and in the best interest of the Town of Boonton.

X. Term of Plan

This plan shall be in effect from January 1, 2021 to December 31, 2021. Attached to this plan is a resolution of the governing body of the Town approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 21-46

RESOLUTION CREATING EMERGENCY PROCUREMENT PROCEDURES

WHEREAS, Section NJSA 40A:11-6 of the Local Public Contracts Law permits local contracting units to use emergency purchasing procedures, and pursuant to corresponding Local Public Contracts Law rules adopted by the State's Division of Local Government Services on December 4, 2000, the governing body of each contracting unit shall adopt rules to ensure that there are written procedures for determining and confirming the existence of an emergency; and

WHEREAS, according to NJAC 5:34-6.1(b) such rules or regulations shall include such provisions that ensure that if initially designated individuals are not available, there is a clear chain of command to ensure that there are always appropriate individuals to make such decisions; and

WHEREAS, when an emergency arises requiring certain purchases to be made pursuant to emergency purchasing procedures, the Mayor and Board of Aldermen of the Town of Boonton has determined that the following procedures shall apply.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, Morris County, State of New Jersey that the following is adopted as the emergency purchasing policy for the Town of Boonton:

A. POLICY GOVERNING EMERGENCY PURCHASING PROCEDURES

- 1. Contracts, including purchase orders, shall be entered into, and funds committed or expended for an emergency pursuant to NJSA 40A:11-6 and corresponding Rules, NJAC 5:34-6.1, subject to the following requirements:
 - a. An actual or imminent emergency must exist requiring the immediate delivery of the goods or the performance of the service(s);
 - b. The emergency must directly affect the public health, safety or welfare, and requires the immediate delivery of goods or the performance of service(s);
 - c. Emergency purchasing shall not be used for administrative convenience or for failure to plan. Sound business practices shall be used when an emergency purchase must be made.
 - d. The emergency purchasing procedures may not be used unless the need for the goods or performance of the service(s) could not have been reasonably foreseen or the needs for such goods or service(s) has arisen notwithstanding a good faith effort on the part of the Town of Boonton to plan for the purchase of any required goods or service(s);
 - e. The contract shall be of such limited duration as to meet only the immediate needs of the emergency declared;
 - f. Under no circumstances shall the emergency purchasing procedure be used to enter into a multi-year contract;
 - g. Any emergency condition(s) in which the estimated cost is in excess of fifty thousand dollars (\$50,000.00) shall be approved by the Mayor and Board of Aldermen.

B. PROCEDURE FOR THE DECLARATION OF AN EMERGENCY

- 1. A department head, or in their absence his/her designee, as soon as reasonably possible, shall notify the Town Administrator of the need for awarding of a contract or purchase order, the nature of the emergency, the time of its occurrence and the need for invoking the emergency provision of the law;
- 2. If the Town Administrator is satisfied that an emergency exists, he/she shall be authorized to award a contract or contracts for such purposes as may be necessary to respond to the emergent needs;

3. Within 48 hours of an emergency occurrence, the department head, or in their absence his/her designee, shall submit to the Town Administrator a written report (certification of Request for Emergency Purchases) providing the information referenced above;
4. In the Town Administrator's absence, the chain of command for adherence to the requirements of 1, 2 and 3 shall be:
 - a. Chief Financial Officer
 - b. Chief of Police
 - c. Town Clerk
 - d. Town Attorney

RESOLUTION 21-47
RESOLUTION TO ADOPT TEMPORARY 2021 BUDGET

WHEREAS, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made until the final adoption of the 2021 Budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided:

WHEREAS, the date of this resolution is within the first thirty days of 2021; and

WHEREAS, the total appropriation of the 2020 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$	13,201,866
Water Utility	\$	1,688,789
Sewer Utility	\$	1,817,777

WHEREAS, 26.25% of the total appropriations in the 2020 budget is as listed above less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2020 Budget is as follows:

General	\$	3,465,490
Water Utility	\$	443,308
Sewer Utility	\$	477,167

NOW, THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

Current Fund	Salaries & Wages	Other Expenses	TOTAL
General Administration	\$ 77,765.00	\$ 30,000.00	
Mayor & Board of Aldermen	11,500.00	0.00	
Municipal Clerk	19,000.00	8,500.00	
Financial Administration	21,000.00	8,800.00	
Audit Services	0.00	0.00	
Collection of Taxes	400.00	1,700.00	
Tax Assessment	16,500.00	5,700.00	
Legal Services	0.00	48,000.00	
Engineering Services	0.00	16,000.00	
Planning Board/Zoning	40,000.00	9,000.00	
Uniform Construction Code	30,000.00	1,500.00	
Insurance-Other Insurance Premiums	0.00	92,000.00	
Group Insurance Plans for Employees	0.00	349,670.00	
Unemployment Insurance	0.00	265.00	
Police	765,000.00	70,000.00	
Parking Enforcement /911 Morris County Dispatch Services	6,000.00	60,000.00	
Office of Emergency Management	1,600.00	1,600.00	
Aid to Volunteer Fire Dept.	7,600.00	43,000.00	
First Aid Organization	0.00	10,500.00	
Municipal Prosecutor	0.00	4,200.00	
Municipal Public Defender	0.00	2,100.00	
Municipal Court – Parsippany	00	46,000.00	
Streets and Roads	226,000.00	53,000.00	
Other Public Works Functions	20,000.00	18,000.00	
Solid Waste Collection	9,700.00	115,000.00	
Buildings and Grounds	0.00	24,000.00	
Vehicle Maintenance	0.00	9,450.00	
Community Services Act	00	600.00	
Public Health Services	15,000.00	43,000.00	
Celebration of Public Events	0.00	1,800.00	
Electricity	0.00	15,000.00	
Street Lighting	0.00	22,000.00	
Telephone	0.00	18,000.00	
Natural Gas	0.00	8,000.00	
Gasoline & Diesel Fuel	0.00	21,000.00	
Telecommunications Costs	0.00	2,000.00	
Recreation	20,000.00	15,000.00	
Landfill Dumping Fees	0.00	130,000.00	
Social Security	0.00	60,000.00	
Police & Fire Retirement System	0.00	571,743.00	
Public Employees Retirement System	0.00	125,997.00	
Historical Preservation Commission	0.00	300.00	
Operation – Outside Cap			
Fair Share Housing	0.00	0.00	

Public Library	0.00	105,000.00	
Contribution to Main Street	0.00	11,000.00	
Total Appropriations	\$ 1,287,065.00	2,178,425.00	\$ 3,465,490.00

Water Utility Fund	Salaries & Wages	Other Expenses	TOTAL
Operating Expenses	\$168,000.00	\$263,308.00	
Social Security	0.00	12,000.00	
Total Appropriations	\$ 168,000.00	\$275,308.00	\$ 443,308.00

Sewer Utility Fund	Salaries & Wages	Other Expenses	TOTAL
Operating Expenses	168,000.00	297,167.00	
Social Security	0.00	12,000.00	
Total Appropriations	\$ 168,000.00	\$309,167.00	\$ 477,167.00

RESOLUTION 21-48

RESOLUTION APPROPRIATING DEBT SERVICE REQUIREMENT

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirement for the coming fiscal year providing that such resolution is not made earlier than the last ten days of the preceding fiscal year; and

WHEREAS, the date of this resolution is subsequent to that date; and

WHEREAS, principal and interest will be due on various dates from January 1, 2021 to December 31, 2021 inclusive, in sundry bonds issued and outstanding.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Boonton, County of Morris, State of New Jersey, that the following appropriations be made to cover the period from January 1, 2021 to December 31, 2021 inclusive:

DEBT SERVICE GENERAL IMPROVEMENT	
Bond Principal	\$ 245,000.00
Interest on Bonds	\$ 14,600.00
DEBT SERVICE – WATER UTILITY	
Bond Principal	\$ 230,000.00
Interest on Bonds	\$ 84,726.17

CONSENT AGENDA VOTE

Resolutions 21-03 through 21-48

MOVED:	Renfro-Michel	SECOND:	Lynch		
Discussion of Mayor & Board					
<i>Mayor Corcoran indicated that a new CFO, John Ditinyak and new Public Safety Director are being hired. Mr. DeGroot was interviewed by all of the elected officials at the same time as the previous candidates. Although another individual was chosen at a previous meeting, because of personal concerns, he has withdrawn is position leading the way for Mr. DeGroot to be hired.</i>					
<i>No other concerns/questions were made by the governing body.</i>					
MOVED:	Wekilsky	SECOND:	Robillard		
These votes equal "No Vote"					
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock	X				
Ms. DeVenezia	X				
Mr. Fenske	X				
Mr. Lynch	X				
Dr. Renfro-Michel	X				
Mr. Robillard	X				
Mr. Wade	X				
Mr. Wekilsky	X				
Mayor Corcoran	X				

NEW BUSINESS

ORDINANCE 01-21 (Introduction/Title Only)

AN ORDINANCE OF THE TOWN OF BOONTON FIXING THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY, FOR THE YEAR 2020

MOVED: DeVenezia		SECOND: Renfro-Michel			
BOARD MEMBER	YES	NO	These votes equal "No Vote"		
			ABSTAIN	RECUSE	ABSENT
Mr. Bock	X				
Ms. DeVenezia	X				
Mr. Fenske	X				
Mr. Lynch	X				
Dr. Renfro-Michel	X				
Mr. Robillard	X				
Mr. Wade	X				
Mr. Wekilsky	X				
Mayor Corcoran	X				

MEETING OPEN TO THE PUBLIC

Mayor Corcoran

Mayor Corcoran opened this portion of the meeting to the public.

Morris County Commissioner Steve Shaw: Greeted everyone a Happy New year. He congratulated the newly sworn in aldermen and said the Town of Boonton is the first Reorganization Meeting in Morris County for 2021. As of January 1, 2021, "Freeholder" is a term that no longer exists; they are now "County Commissioners". He wished the best of luck and God Bless and looks forward to working with this board in 2021.

Assemblywoman Aura Dunn also congratulated the new sworn in officers and looks forward to working with them in 2021.

ADJOURN

There being no further business, the meeting adjourned at 1:27 p.m.

Moved: Robillard Seconded: Wekilsky Voice vote Yes X No
