

**Mayor & Board of Aldermen  
REGULAR MEETING AGENDA  
July 20<sup>th</sup>, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Closed Session Meeting – 6:30 p.m.  
Open Public Meeting -- 7:30 p.m.

*All cell phones must be turned off*

**FLAG SALUTE AND ROLL CALL VOTE:**

ALDERMAN	TITLE	PRESENT	ABSENT
Mr. Edward Robillard	1 <sup>st</sup> Ward Alderman/Board President		
Mr. Cyril Wekilsky	1 <sup>st</sup> Ward Alderman		
Ms. Marie DeVenezia	2 <sup>nd</sup> Ward Alderwoman		
Dr. Edina Renfro-Michel	2 <sup>nd</sup> Ward Alderwoman		
Mr. Joseph Bock	3 <sup>rd</sup> Ward Alderman		
Mr. Joseph Fenske	3 <sup>rd</sup> Ward Alderman		
Mr. James Lynch	4 <sup>th</sup> Ward Alderman		
Mr. Michael Wade	4 <sup>th</sup> Ward Alderman		
Mr. Richard Corcoran	Mayor		
Mr. Fred Semrau	Town Attorney		
Mr. Edward Pasternak	Town Attorney		
Mr. Neil Henry	Town Administrator		
Ms. Cynthia Oravits	Town Clerk		

**CLOSED SESSION**

**RESOLUTION 20-180**

**RESOLUTION TO RECESS INTO CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the town of Boonton in the County of Morris and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows: Attorney/Client Privilege
3. It is anticipated at this time that the above stated subject matter will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.
5. No action may be taken in Closed Session.

<b>MOVED:</b>		<b>SECONDED:</b>	
<b>VOICE VOTE:</b>	<b>IN FAVOR</b>	<b>AGAINST:</b>	

**OPEN PUBLIC SESSION – 7:30 P.M.**

**The Meeting of July 20<sup>th</sup>, 2020 is now being recorded and called to order via GoToMeeting**

*All cell phones must be turned off*

**FLAG SALUTE AND ROLL CALL VOTE:**

<b>ALDERMAN</b>	<b>TITLE</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Edward Robillard	1 <sup>st</sup> Ward Alderman/Board President		
Mr. Cyril Wekilsy	1 <sup>st</sup> Ward Alderman		
Ms. Marie DeVenezia	2 <sup>nd</sup> Ward Alderwoman		
Dr. Edina Renfro-Michel	2 <sup>nd</sup> Ward Alderwoman		
Mr. Joseph Bock	3 <sup>rd</sup> Ward Alderman		
Mr. Joseph Fenske	3 <sup>rd</sup> Ward Alderman		
Mr. James Lynch	4 <sup>th</sup> Ward Alderman		
Mr. Michael Wade	4 <sup>th</sup> Ward Alderman		
Mr. Richard Corcoran	Mayor		
Mr. Fred Semrau	Town Attorney		
Mr. Edward Pasternak	Town Attorney		
Mr. Neil Henry	Town Administrator		
Ms. Cynthia Oravits	Town Clerk		

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Adequate Notice

**MAYOR'S STATEMENT**

Pursuant to the requirements of RS 10:40-10, I announce and direct the Clerk to enter into the Minutes of this meeting an accurate statement to the effect that:

Pursuant to the requirements of RS 10:4-10, I announce and direct the Clerk to enter into the Minutes of this meeting an accurate statement to the effect that:

1. Notice of this meeting was posted at Town Hall on December 26, 2019 and this agenda was posted on July 17<sup>th</sup>, 2020.
2. Notice of this meeting was published in the Citizen of Morris County and the Daily Record Newspapers on December 26, 2019 and a copy of this agenda was forwarded to each of the town's official newspapers on July 17<sup>th</sup>, 2020.

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and more specifically N.J.S.A. 10:4-8(b), which authorizes the use of communications equipment to hold public meetings, and in consideration of Executive Order 107 issued by Governor Phil Murphy and guidance provided by the New Jersey Department of Community Affairs, Division of Local Government Services, the Town of Boonton hereby notifies the public that in order to protect the health, safety and welfare of its citizens, while ensuring the continuity and continued operations of government, the Town will hold its regularly scheduled public meeting by way of a dial-in conference call on Monday, July 20<sup>th</sup>, 2020 beginning at 7:30 p.m.

During the public session, members of the public will be muted until the public comment portion of the meeting is opened, and then unmuted to allow for public comment. Please note that while muted, the public will still be able to hear the governing body conduct business. The public portion will be opened by the Town Administrator following the conclusion of formal business. Once the public portion is concluded, the public will again be muted for the duration of the meeting

Any member of the public who wishes to participate in the meeting may do so by calling the following number:

## Public Meeting of the Town of Boonton-Mayor and Board of Aldermen – July 20<sup>th</sup>, 2020

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/969341861>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(646\) 749-3117](tel:+16467493117)

**Access Code:** 969-341-861

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/969341861>

Because of the COVID-19 crisis we have moved the Board of Alderman meetings to an online format. In order to assure that the meeting proceeds in an orderly fashion please observe the following guidelines:

1. Mute phone when not speaking. Do not log on through the computer and the telephone line as it creates audio issues. Choose only one. Unmute your phone when you are called on to speak or wish to speak.
2. Announce yourself when you are speaking – for instance “This is Mayor Corcoran .....” or “This is Richard Corcoran from Birch Street I would like to ....”
3. Speak slowly and clearly as it helps with the recording.

Members of the public who are unable to utilize the access method due to a disability may submit written comments or questions by contacting the Town Clerk at [townclerk@boonton.org](mailto:townclerk@boonton.org) prior to the meeting, up until **Monday, July 20<sup>th</sup>, 2020 at 3:00 p.m.** The comments or questions, which must include the individual's name and address, will be read into the record during the public portion of the meeting.

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## **2020 BUDGET PRESENTATION**

### **2020 BUDGET PUBLIC HEARING/ADOPTION**

#### **RESOLUTION 20-181**

#### **ADOPTION OF 2020 MUNICIPAL BUDGET**

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris that the Budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated in the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$9,204,605.88 (Item 2 below) for Municipal purposes; and
- (b) \$ (Item 3 below) for school purposes in Type I School Districts only (NJS 18A:9-2) to be raised by taxation and,

- (c) \$ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 398,389.00 (Item 5 below) Minimum Library Levy (R.S. 40:54:8 et seq.)

**SUMMARY OF REVENUES**

1.	General Revenues		
	Surplus Anticipated	08-100	\$ 2,278,000.00
	Miscellaneous Revenues Taxes	13-099	\$ 2,523,792.04
	Receipts from Delinquent Taxes	15-499	\$ 390,000.00
2.	AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	9,204,605.88
3.	TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY Item 6. Sheet 45 (m, Sheet 11 (N.J.S. 40A:4-14) (amount to be Raised by Taxation for Schools in Type I School Districts Only	07-195 \$ 07-191 \$	
4.	Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY: (p), Sheet 11 N.J.S. 40A:4-14)	07-191	
5.	AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$ 398,389.00
	Total Revenues	13-299	\$ 14,794,786.92

**SUMMARY OF APPROPRIATIONS**

5.	GENERAL APPROPRIATIONS	xxxxxx	xxxxxx.xx
	Within "CAPS"	xxxxxx	xxxxxx.xx
	(a & b) Operations Including Contingent	34-201	\$ 9,538,498.95
	(e) Deferred Charges and Statutory Expenditures – Municipal	34-209	\$ 1,018,017.00
	(g) Cash Deficit	46,885	\$ ----
	Excluded from (CAPS)	xxxxxx	xxxxxx.xx
	(a) Operations – Total Operations Excluded from "CAPS"	34-305	\$ 761,557.52
	(c) Capital Improvements	44-999	\$ 479,938.00
	(d) Municipal Debt Service	45-999	\$ 1,112,982.87
	(e) Deferred Charges – Municipal	46-999	\$ ----
	(f) Judgments	46-999	\$ ----
	(n) Transferred to Board of Education for Use of Local Schools (NJS40:48-17.1 & 17.3)	29-405	\$ 53,934.00
	(g) Cash Deficit	46-885	\$ ----
	(k) For Local District School Purposes	29-410	\$ ----
	(m) Reserve for Uncollected Taxes (Include Other Reserves if any)	50-899	\$ 1,829,858.58
6	SCHOOLS APPROPRIATIONS – TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)	07-195	-----
	Total Appropriations	34-499	\$ 14,794,786.92

I, Cynthia A. Oravits, Municipal Clerk of the Town of Boonton, hereby certifies the foregoing resolution to be a true and correct copy adopted by the Mayor and Board of Aldermen at a regular meeting of said governing body held on July 20, 2020.

\_\_\_\_\_  
Cynthia A. Oravits, RMC, Town Clerk

**PUBLIC HEARING FOR BUDGET ADOPTION RESOLUTION 20-181 ONLY**

MOVED:		SECOND:			
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					
Dr. Renfro-Michel					
Mr. Robillard					
Mr. Wade					

Mr. Wekilsky					
Mayor Corcoran					

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**BOONTON HEALTH DEPARTMENT/OEM/FINANCE/ADMINISTRATION**

1. Health Department: Public Health Nurse Mandi Bendett
2. OEM: Director Peter Herbert or Deputy Directors Scott Bednar and Michael Gulla
3. Tax Collections: 2019 2nd quarter as of 7/14/2019
 

Total billed for 2nd qtr. 2019	\$8,136,475.33
Total paid as of 7/14/2019	<u>\$7,789,915.25</u>
Balance as of 7/14/2019	\$ 346,560.08
Collection Percentage	95.74%

  

2020 2nd quarter as of 7/14/2020	
Total billed for 2nd qtr. 2020	\$8,360,267.84
Total paid as of 7/14/2020	<u>\$8,101,881.72</u>
Balance as of 7/14/2020	\$ 258,386.12
Collection Percentage	96.91%

  

2019 3rd quarter as of 7/14/2019	
Total billed for 3rd qtr. 2019	\$8,592,822.16
Total paid as of 7/14/2019	<u>\$ 417,143.54</u>
Balance as of 7/14/2019	\$8,175,678.62
Collection Percentage	4.85%

  

2020 3rd quarter as of 7/14/2020	
Total billed for 3rd qtr. 2020	\$8,718,650.29
Total paid as of 7/14/2020	<u>\$ 533,044.44</u>
Balance as of 7/14/2020	\$8,185,605.85
Collection Percentage	6.11%
4. Administrator: Neil Henry

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**CONSENT AGENDA**

**RESOLUTION 20-182**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN APPROVING MEETING MINUTES**

**WHEREAS**, Minutes of the previous meeting(s) have been submitted to the Mayor and Board of Aldermen for their review and approval.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey that the Minutes from the following meeting(s) are hereby approved as typed and filed in the Town Clerk's office:

July 6 <sup>th</sup> , 2020
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**RESOLUTION 20-183**

**RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Mayor and Board of Aldermen by the various municipal departments.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, all vouchers approved by the respective committees be and are hereby ordered paid.

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**RESOLUTION 20-184**

**A RESOLUTION OF THE TOWN OF BOONTON, COUNTY OF MORRIS, AND STATE OF NEW JERSEY, TO ACCEPT A TEMPORARY CONSTRUCTION AGREEMENT FOR THE TOWN OF BOONTON'S POCKET AND CANAL PARKS WITH THE ROCKAWAY VALLEY REGIONAL SEWERAGE AUTHORITY**

**WHEREAS**, the Board of Aldermen remain committed to supporting, improving and advancing the use of parks for the benefit, safety, health and welfare of the Town's citizens, businesses and visitors; and

**WHEREAS**, the Rockaway Valley Regional Sewerage Authority (hereinafter the "RVRSA") has proposed an Amended Temporary Construction Agreement with regard to Pocket Park and Canal Park; and

**WHEREAS**, the RVRSA proposes to undertake demolition, construction and replacement of existing sewer lines, and create bypass pumping systems to allow such work to proceed; and

**WHEREAS**, the work done to the sewerage lines and ancillary facilities does not constitute a diversion of parkland according to *N.J.A.C. 7:36-25.2(d)6*, but any use of parkland for sewerage system improvements is subject to Green Acres regulations governing the non-recreation/conservation use of parkland under *N.J.A.C. 7:36-25.14*; and

**WHEREAS**, RVRSA shall be responsible for the Temporary Construction areas to be restored to the same condition that existed at the commencement of the Term of the Amended Temporary Construction Agreement, at RVRSA's sole cost and expense; and

**WHEREAS**, that the Mayor and Board of Aldermen is in support of this project, subject to the conditions as noted by the Town Administrator by letter dated July 7, 2020.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, in the County of Morris and State of New Jersey, that the Town of Boonton accept this Amended Temporary Construction Agreement.

I, Cynthia A. Oravits, Municipal Clerk of the Town of Boonton, hereby certifies the foregoing resolution to be a true and correct copy adopted by the Mayor and Board of Aldermen at a regular meeting of said governing body held on July 20<sup>th</sup>, 2020.

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Cynthia A. Oravits, RMC, Town Clerk

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**CONSENT AGENDA VOTE**

**Roll Call Vote for Resolutions 20-182 through 20-184**

MOVED:		SECOND:			
<b>Mayor Corcoran will open this portion of the meeting for Board of Aldermen's Discussion and Comments</b>					
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					

Dr. Renfro-Michel					
Mr. Robillard					
Mr. Wade					
Mr. Wekilsky					
Mayor Corcoran					

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**NEW BUSINESS**

**General Discussion**

**Mayor & Board of Aldermen, Town Attorney, Town Administrator**

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**ORDINANCE 17-20 (INTRODUCTION/TITLE ONLY)**

**AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY, LIMITING AND REDUCING THE INFLOW OF ADDITIONAL WATER INTO THE TOWN'S SANITARY SEWER SYSTEMS**

<b>MOVED:</b>		<b>SECOND:</b>			
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>RECUSE</b>	<b>ABSENT</b>
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					
Dr. Renfro-Michel					
Mr. Robillard					
Mr. Wade					
Mr. Wekilsky					
Mayor Corcoran					

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**ORDINANCE 18-20 (INTRODUCTION/TITLE ONLY)**

**AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY, SETTING SEWER AND WATER UTILITY RATES EFFECTIVE SEPTEMBER 1, 2020**

<b>MOVED:</b>		<b>SECOND:</b>			
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>RECUSE</b>	<b>ABSENT</b>
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					
Dr. Renfro-Michel					
Mr. Robillard					
Mr. Wade					
Mr. Wekilsky					
Mayor Corcoran					

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**UNFINISHED BUSINESS**

**ORDINANCE 16-20 (FINAL READING / PUBLIC HEARING)**

**AN ORDINANCE OF THE TOWN OF BOONTON FIXING THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY, FOR THE YEAR 2020**

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris, New Jersey, as follows:

**Section 1.** Salaries and wages for officers and employees of the Town of Boonton for the year 2020 are hereby established as follows:

<b><u>Position</u></b>	<b><u>RANGE (in dollars)</u></b>
<b>ADMINISTRATIVE</b>	
Town Administrator & QPA	100,000 –160,000/yr.
Town Clerk	60,000-85,000/yr.
Mayor	6,196/yr.
Aldermen	4,739/yr.
Clerk/Typist	35,000 – 55,000/yr.
Deputy Registrar	1,000 – 4,000/yr.
Administrative Assistant & Tax Assessor Clerk (Full -Time)	30,000-45,000/yr.
Administrative Assistant & Tax Assessor Clerk (Part-Time)	20.00-30.00/hr.
<b>FINANCE DEPARTMENT</b>	
Chief Financial Officer	80,000-120,000/yr.
Tax Collector	1,000-5,000/yr.
Sr. Account Clerk	35,000 – 55,000/yr.
Account Clerk (Part-Time)	35.00-47.00/hr.
<b>MUNICIPAL COURT</b>	
Judge (Part-Time)	22,000 - 36,000/yr.
<b>ASSESSMENT OF TAXES</b>	
Assessor (Part-Time)	25,000 – 36,000/yr.
<b>FIRE DEPARTMENT</b>	
Chief Driver (5)	1,000 – 9,000/yr.
Fire Official	15,000 – 25,000/yr.
<b>DEPARTMENT OF PUBLIC WORKS</b>	
Superintendent	100,000-150,000/yr.
Recycling Attendants/Laborers (Part-Time)	12.00 - 25.00/hour
<b>POLICE DEPARTMENT</b>	
Police Chief	100,000-170,000/yr.
Emergency Management Coordinator	4,000 – 6,500/yr.
Special Police	12.00 – 25.00/hr.
Matron	25.00/hr.
School Traffic Guards	6,500– 18,000/yr.
Substitute School Crossing Guards	12.00 – 16.00/hr.

Parking Enforcement Officers (Part-Time)	12.00 - 28.00/hr.
Parking Enforcement Officer (Full-Time)	45,000 – 55,000/yr.
Clerk (Part-Time)	15.00-30.00/hr.

**UNIFORM CONSTRUCTION CODE**

Code Enforcement/Zoning Officer/Housing Officer (Full-Time)	60,000-80,000/yr.
Code Enforcement/Zoning Officer/Housing Officer (Part-Time – Interim)	25.00-30.00/hr.
Plumbing Sub code Inspector (Part Time)	9,000 – 16,000/yr.
Fire Sub code Inspector (Part Time)	9,000 – 15,000/yr.
Electrical Sub code Official (Part-Time)	9,000 – 15,000/yr.
Construction Code Official/Bldg. Sub code Official/Bldg. Inspector (P/T)	20,000-30,000/yr.

**RECREATIONAL DEPARTMENT**

Summer Labor	11.00- 18.00/hr.
Instructor (Part-Time)	20.00 - 60.00/class
Recreation Supervisor	40,000 – 70,000/yr.

Salaries of all other employees of the Town of Boonton who are not referred to in this ordinance shall remain in full force and effect until otherwise modified.

**Section 2.** Longevity

- (a) In addition to the above based salaries, full time employees of the Town of Boonton whose contract specifically so provides shall be paid a longevity payment according to the schedule listed therein.
- (b) Additional compensation of any nature, including overtime will not be considered in computing longevity.

**Section 3.** This ordinance shall take effect after final passage and publication a required by law.

INTRODUCTION: July 6, 2020

ADOPTED: July 20, 2020

MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF BOONTON, IN THE  
COUNTY OF MORRIS AND STATE OF  
NEW JERSEY

ATTEST:

By: \_\_\_\_\_

Richard Corcoran, Mayor

\_\_\_\_\_  
Cynthia A. Oravits, Town Clerk

MOVED:	WEKILSKY		SECOND: FENSKE			
	BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock						
Ms. DeVenezia						
Mr. Fenske						
Mr. Lynch						
Dr. Renfro-Michel						
Mr. Robillard						
Mr. Wade						

Mr. Wekiisky					
Mayor Corcoran					

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**MEETING OPEN TO THE PUBLIC**

Mayor Corcoran will open the meeting to the public for comment

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**ADJOURN**

There being no further business, the meeting shall adjourn.

<b>MOVED:</b>	<b>SECONDED:</b>		<b>TIME:</b>
<b>VOICE VOTE:</b>	<b>IN FAVOR: _____</b>	<b>AGAINST: _____</b>	

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