

**Mayor & Board of Aldermen**  
**REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

*All cell phones must be turned off*  
**The Meeting is now being recorded and called to order**

**FLAG SALUTE and ROLL CALL VOTE:**

ALDERMAN	TITLE	PRESENT	ABSENT
Mr. Edward Robillard	1 <sup>st</sup> Ward Alderman – Board President		
Mr. Cyril Wekilsky	1 <sup>st</sup> Ward Alderman		
Ms. Marie DeVenezia	2 <sup>nd</sup> Ward Alderwoman		
Dr. Edina Renfro-Michel	2 <sup>nd</sup> Ward Alderwoman		
Mr. Joseph Bock	3 <sup>rd</sup> Ward Alderman		
Mr. Joseph Fenske	3 <sup>rd</sup> Ward Alderman		
Mr. James Lynch	4 <sup>th</sup> Ward Alderman		
Mr. Michael Wade	4 <sup>th</sup> Ward Alderman		
Mayor Richard Corcoran	Mayor		
Mr. Fred Semrau	Town Attorney		
Mr. Ed Pasternak	Town Attorney		
Mr. Neil Henry	Administrator		
Ms. Cynthia Oravits	Town Clerk		

**CLOSED SESSION**

*Alderman Robillard*

**RESOLUTION 20-110**

**RESOLUTION TO RECESS INTO CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton in the County of Morris and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s).
2. The general nature of the subject matter to be discussed is as follows: Attorney/Client Privilege
3. It is anticipated at this time that the above stated subject matter will be made public at the conclusion of each individual specified submit matter.
4. This resolution shall take effect immediately.
5. No action may be taken in Closed Session

<b>MOVED:</b>		<b>SECONDED:</b>	
<b>VOICE VOTE:</b>	<b>IN FAVOR: ___</b>	<b>AGAINST: ___</b>	

*The Mayor and Board of Aldermen will adjourn to Executive Session at this time to discuss attorney/client privilege regarding the State of Emergency.*

*The meeting will re-open at 7:30 p.m*

**Mayor & Board of Aldermen  
REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

---

Adequate Notice

**MAYOR'S STATEMENT**

Pursuant to the requirements of RS 10:4-10, I announce and direct the Clerk to enter into the Minutes of this meeting an accurate statement to the effect that:

1. Notice of this meeting was posted at Town Hall on December 25, 2019 and this agenda was posted on the town's website and Face Book page on Friday, April 3, 2020.
2. Notice of this meeting was published in the Citizen of Morris County and the Daily Record Newspapers on December 25, 2019 and a copy of this agenda was forwarded to each of the town's official newspapers on April 3, 2020.

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and more specifically N.J.S.A. 10:4-8(b), which authorizes the use of communications equipment to hold public meetings, and in consideration of Executive Order 107 issued by Governor Phil Murphy and guidance provided by the New Jersey Department of Community Affairs, Division of Local Government Services, the Town of Boonton hereby notifies the public that in order to protect the health, safety and welfare of its citizens, while ensuring the continuity and continued operations of government, the Town will hold its regularly scheduled public meeting by way of a dial-in conference call on Monday, April 6, 2020, beginning at 7:30 p.m. Please note that the Mayor and Board of Aldermen will immediately hold a closed, executive session via a separate telephone conference number to discuss time-sensitive legal matters as authorized by N.J.S.A. 10:4-12. At the beginning of the closed session the Town Administrator will place the dial-in number below on hold. At 7:30 p.m., the Business Administrator will open up the line for the public session.

During the public session, members of the public will be muted until the public comment portion of the meeting is opened, and then unmuted to allow for public comment. Please note that while muted, the public will still be able to hear the governing body conduct business. The public portion will be opened by the Town Administrator following the conclusion of formal business. Once the public portion is concluded, the public will again be muted for the duration of the meeting

Any member of the public who wishes to participate in the meeting may do so by calling the following number:

**[Meeting of the Town of Boonton-Mayor and Board of Aldermen-April 6, 2020](#)**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/711895757>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3117](tel:+15713173117)

**Access Code:** 711-895-757

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/711895757>

**Mayor & Board of Aldermen  
REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

Members of the public who are unable to utilize the access method due to a disability may submit written comments or questions by contacting the Town Clerk at [townclerk@boonton.org](mailto:townclerk@boonton.org) prior to the meeting, up until April 6, 2020 at 3:00 p.m. The comments or questions, which must include the individual's name and address, will be read into the record during the public portion of the meeting.

**MAYOR'S ANNOUNCEMENT**

The Town of Boonton urges all residents to sign up for "Nixle" notifications on their phones and electronic devices. This is a free service to ensure that valuable information is forwarded to everybody related to road closures, weather reports, etc. – [www.boonton.org](http://www.boonton.org).

**CORRESPONDENCE**

*Alderman Wade*

1. Correspondence received from Kristin Petry, Boonton Main Street Design Committee:

To Whom It May Concern,

On Behalf of the Boonton Main Street Design Committee, I would like to request permission again this year to manage (clean up, plant, maintain, and remove at end of season) the planters on Main Street.

The planter locations are:

- Post Office bench
- Civil War Memorial on Main Street
- Top of Plane Street
- Highland and West Main Street
- Scenic Overlook
- Essex Avenue and West Main Street

Watering was done by the DPW and we would request that again.

Several of the planters will be adopted by local businesses again and, as a "thank you" we again request permission to post tasteful, wooden signs near those planters, including the Post Office perimeter planters. Small planters will have smaller signage and the larger Post Office planters will have two larger signs. These will be the same as those that were approved last year. Should you need exact sizes and photos, I can provide that information.

Thank you for your time,

Kristin Petry  
BMS Design Committee

<b>MOVED:</b>	<b>SECONDED:</b>	
<b>VOICE VOTE:</b>	<b>IN FAVOR: _____</b>	<b>AGAINST: _____</b>

**CONSENT AGENDA – Resolutions 20-111 through 20-117**

*Alderman Wade*

**RESOLUTION 20-111**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN APPROVING MEETING MINUTES**

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, that the Minutes from the following meetings are hereby approved as typed and filed in the Town Clerk's office:

- March 2, 2020
- March 16, 2020

**Mayor & Board of Aldermen**  
**REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

**RESOLUTION 20-112**

**RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Mayor and Board of Aldermen by the various municipal departments.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, County of Morris and State of New Jersey, all vouchers approved by the respective committees be and are hereby ordered paid.

**RESOLUTION 20-113**

**RESOLUTION TO CANCEL 2017 BILLING FOR BLOCK 69 LOT 72**

**WHEREAS**, the property located at 1 Avalon Way, Block 69 Lot 72, owned by Boonton Urban Renewal, LLC, has entered into a financial agreement with the Town of Boonton, and

**WHEREAS**, as per the agreement, block 69 lot 72 was erroneously billed in 2017 for taxes in the amount of \$240,210.00 for the entire 2017 year, however, the building was demolished and taxes should not apply

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the Chief Financial Officer and Tax Collector be and is hereby authorized and directed to cancel balance of 2017 property taxes for block 69 lot 72

**NOW BE IT FURTHER RESOLVED**, that the money paid by Avalon Bay for 1<sup>st</sup> quarter 2017 in the amount of \$58,480.00 be credited to their PILOT payment for 2017 in the amount of \$40,000.00 and 2018 in the amount of \$18,480.00

**BE IT FURTHER RESOLVED**, that the Collector is hereby authorized to bill Avalon Bay for the first quarter of 2020 PILOT in an estimated amount of \$200,000.00 based on an estimated revenue of \$800,000.00, which will be due and payable for first quarter 2020.

**RESOLUTION 20-114**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REFUND TAX COURT JUDGMENT**

**WHEREAS**, a Tax Court Judgment has been received for the year 2018 and 2019 for block 7 lot 1, for property located at 100 Monroe Street, owned by JPMorgan Chase Bank #140016 and;

**WHEREAS**, the reduction in tax assessment has caused an overpayment for the years 2018 and 2019.

<u>Year</u>	<u>Original</u>	<u>Tax Court Judgment</u>	<u>Difference</u>	<u>Tax Rate</u>	<u>Total Refund</u>
2018	1,066,400	850,000	216,400	2.949	6,381.64
2019	1,066,400	750,000	316,400	3.029	9,583.76

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector be authorized to draw a check for \$15,965.40 from the Current Account and forward said check to Janata, Lacap & Hazen, LLP, Crossroads Corporate Center, 1 International Blvd., Ste. 400, PMB#14, Mahwah, NJ 07495-0400.

**Mayor & Board of Aldermen**  
**REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

**RESOLUTION 20-115**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REFUND TAX COURT JUDGMENT**

**WHEREAS**, a Tax Court Judgment has been received for the year 2014 for block 118 lot 1, for property located at 115 Hawkins Place, owned by Princeton Meadows Holding, LLC and;

**WHEREAS**, the reduction in tax assessment has caused an overpayment for the year 2014.

<u>Year</u>	<u>Original</u>	<u>Tax Court Judgment</u>	<u>Difference</u>	<u>Tax Rate</u>	<u>Total Refund</u>
2014	7,742,200	7,442,200	300,000	2.647	7,941.00

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector be authorized to draw a check for \$7,941.00 from the Current Account and forward said check to Princeton Meadows Holding, LLC, Plaintiff and The Davidson Legal Group LLC, 154 South Livingston Avenue, Suite 207, Livingston, NJ 07039

**RESOLUTION 20-116**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REDEEM TAX SALE CERTIFICATE #19-00012**

**WHEREAS**, the Tax Collector has been paid \$88.09, the necessary amount to redeem the following Tax Sale Certificate held by Henry Hansch Jr. for property assessed to 27 Brookside Lane

<u>Certificate</u>	<u>Block/Lot</u>	<u>Address</u>	<u>Tax Title Lien</u>	<u>Premium</u>	<u>Total Redemption</u>
19-00012	72.02-31.10	27 Brookside Lane	\$88.09	\$100.00	\$188.09

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector, upon receipt of the Tax Sale Certificate properly endorsed for cancellation, be authorized to draw a check for \$188.09 from the Trust Account and forward said check to the lienholder Henry Hansch Jr., 504 Chandler Lane, Whippany, NJ 07981

**BE IT FURTHER RESOLVED** that the Tax Collector be authorized to cancel lien #19-00012 from the municipal record.

**RESOLUTION 20-117**

**RESOLUTION TO AUTHORIZE SUPPLEMENTAL APPROPRIATIONS TO THE 2020 TEMPORARY BUDGET**

**WHEREAS**, emergent conditions have arisen with respect to the following accounts as a result of delays in the introduction and adoption of the Town's 2020 Municipal Budget due to the outbreak of the COVID-19 virus and no adequate provisions have been made in the 2020 temporary appropriations for these purposes, and the NJSA 40A:4-20 provides for the creation of supplemental temporary appropriations for the purposes below mentioned, and

**WHEREAS**, the total temporary resolutions in the Current Fund in the year of 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (NJSA 40A-4-20) included a resolution totals of \$3,322,496.00.

**WHEREAS**, the total temporary resolutions in the Water Fund in the year of 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (NJSA 40A-4-20) included a resolution totals of \$471,359.00.

**WHEREAS**, the total temporary resolutions in the Sewer Fund in the year of 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (NJSA 40A-4-20) included a resolution totals of \$437,427.00.

**Mayor & Board of Aldermen  
REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

**WHEREAS**, this resolution authorizes supplemental appropriations to the 2020 temporary budget in the Current Fund in the amount of \$1,222,464.00 in the Water Operating Fund in the amount of \$140,000.00 and Sewer Operating in the amount of \$145,000.00.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Boonton, New Jersey, that the following supplemental appropriations be made to the 2020 temporary budget and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

<b>Current Fund</b>	<b>Salaries &amp; Wages</b>	<b>Other Expenses</b>	<b>TOTAL</b>
General Administration	\$ 11,000.00	\$ 15,000.00	
Mayor & Board of Aldermen	0.00	0.00	
Municipal Clerk	11,000.00	9,000.00	
Financial Administration	11,000.00	8,000.00	
Audit Services	0.00	0.00	
Collection of Taxes	200.00	0.00	
Tax Assessment	10,000.00	0.00	
Legal Services	0.00	20,000.00	
Engineering Services	0.00	10,000.00	
Planning Board/Zoning	20,000.00	5,000.00	
Uniform Construction Code	20,000.00	0.00	
Insurance-Other Insurance Premiums	0.00	10,000.00	
Group Insurance Plans for Employees	0.00	100,000.00	
Unemployment Insurance	0.00	0.00	
Police	360,000.00	40,000.00	
Morris County Communications Center Dispatch Services/911	0.00	52,000.00	
Office of Emergency Management	1,600.00	700.00	
Aid to Volunteer Fire Dept.	5,000.00	5,000.00	
First Aid Organization	0.00	0.00	
Municipal Prosecutor	0.00	4,000.00	
Municipal Public Defender	0.00	2,100.00	
Municipal Court – Parsippany	0.00	53,864.00	
Streets and Roads	105,000.00	30,000.00	
Other Public Works Functions	10,000.00	10,000.00	
Solid Waste Collection	10,000.00	5,000.00	
Buildings and Grounds	0.00	10,000.00	
Vehicle Maintenance	0.00	10,000.00	
Public Health Services	10,000.00	10,000.00	
Celebration of Public Events	0.00	0.00	
Electricity	0.00	10,000.00	
Street Lighting	0.00	10,000.00	
Telephone	0.00	15,000.00	
Natural Gas	0.00	10,000.00	
Gasoline & Diesel Fuel	0.00	10,000.00	
Telecommunications Costs	0.00	2,000.00	
Recreation	10,000.00	2,000.00	
Landfill Dumping Fees	0.00	50,000.00	
Social Security	0.00	10,000.00	
Police & Fire Retirement System	0.00	0.00	
Public Employees Retirement System	0.00	0.00	
Fair Share Housing	0.00	0.00	
Public Library	0.00	99,000.00	
<b>Total Appropriations for Current Fund</b>	<b>\$594,800.00</b>	<b>\$627,664.00</b>	<b>\$ 1,222,464.00</b>
<b>Water Utility Fund</b>	<b>Salaries &amp; Wages</b>	<b>Other Expenses</b>	<b>TOTAL</b>
Operating Expenses	\$90,000.00	\$40,000.00	
Social Security	0.00	10,000.00	
<b>Total Appropriations for Water Operating</b>	<b>\$90,000.00</b>	<b>\$50,000.00</b>	<b>\$ 140,000.00</b>

**Mayor & Board of Aldermen  
REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

<u>Sewer Utility Fund</u>	Salaries & Wages	Other Expenses	<u>TOTAL</u>
Operating Expenses	90,000.00	45,000.00	
Social Security	0.00	10,000.00	
<b>Total Appropriations for Sewer Operating</b>	<b>\$90,000.00</b>	<b>\$55,000.00</b>	<b>\$145,000.00</b>

**CONSENT AGENDA**

*Alderman Wade*

Roll Call vote for Resolutions 20-111 through 02-117

<b>MOVED:</b>			<b>SECOND:</b>		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>RECUSE</b>	<b>ABSENT</b>
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					
Ms. Renfro-Michel					
Mr. Robillard					
Mr. Wade					
Mr. Wekilsky					
Mayor Corcoran					

**MAYOR & BOARD OF ALDERMEN COMMITTEE REPORTS**

<b>COMMITTEE</b>	<b>CHAIR</b>	<b>ALDERMAN</b>	<b>ALDERMAN</b>	<b>Date of Previous Meeting</b>	<b>Report</b>
Economic Development	Joe Fenske	Marie DeVenezia	Joe Bock		
Finance & Personnel	James Lynch	Joe Bock	Ed Robillard		
Grants	Edina Renfro-Michel	Joe Fenske	Mike Wade		
Ordinance & Codification	Cy Wekilsky	Marie DeVenezia	Mike Wade		
Police & Parking	Michael Wade	Ed Robillard	James Lynch		
Public Works	Edina Renfro-Michel	Cy Wekilsky	Ed Robillard		

**NEW BUSINESS**

*Alderswoman Renfro-Michel*

*The foregoing ordinances will be introduced by Title Only and will be available to the public via [www.boonton.org](http://www.boonton.org) and in the Daily Record on Thursday, April 9, 2020. The Public Hearings are scheduled for Monday, April 20, 2020.*

**ORDINANCE 02-20 (Introduction/Title Only)**

**AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY, TO AMEND ARTICLE II, SECTION 225-10, GARAGE SALES**

**Mayor & Board of Aldermen**  
**REGULAR MEETING AGENDA**

**April 6, 2020**

Town of Boonton  
100 Washington Street  
Boonton, NJ 07005

Meeting Begins 6:30 p.m.

**ORDINANCE 03-20 (Introduction/Title Only)**

**AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY, TO AMEND PART II, GENERAL LEGISLATION, CHAPTER 201, PARKING**

**ORDINANCE 04-20 (Introduction/Title Only)**

**AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY, TO AMEND ARTICLE IV, SECTION 27, FIRE DEPARTMENT, TO REQUIRE KNOX BOXES AT COMMERCIAL BUILDINGS**

**ORDINANCE 05-20 (Introduction/Title Only)**

**AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY TO AMEND CHAPTER 265, LIMOUSINES**

**ORDINANCE 06-20 (Introduction/Title Only)**

**AN ORDINANCE OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY, TO AMEND CHAPTER 95, STREET VENDORS**

**Roll Call Vote for Ordinances 02-20 through 06-20:**

MOVED:			SECOND:		
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Bock					
Ms. DeVenezia					
Mr. Fenske					
Mr. Lynch					
Ms. Renfro-Michel					
Mr. Robillard					
Mr. Wade					
Mr. Wekilsky					
Mayor Corcoran					

**MEETING OPEN TO THE PUBLIC**

Mayor Corcoran will open the meeting to the public for comment or discussion

**OPEN MEETING**

*Mayor Corcoran will reopen the meeting to the public*

**ADJOURN**

*Alderman Lynch*

There being no further business, the meeting shall adjourn:

<b>MOVED:</b>	<b>SECONDED:</b>	<b>TIME:</b>
<b>VOICE VOTE:</b>	<b>IN FAVOR: _____</b>	<b>AGAINST: _____</b>