

**Mayor & Town Council**  
**PUBLIC MEETING AGENDA**  
**February 5, 2024**

**Town of Boonton**  
**100 Washington Street**  
**Boonton, NJ 07005**

**Open Public Meeting – 7:00 p.m.**

**FLAG SALUTE AND ROLL CALL VOTE**

<b>COUNCIL MEMBER</b>	<b>TITLE</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Cyril Wekilsky	1 <sup>st</sup> Ward Council Member		
Mr. John Meehan	1 <sup>st</sup> Ward Council Member		
Ms. Marie DeVenezia	2 <sup>nd</sup> Ward Council Member		
Mr. Jacob Hettrich	2 <sup>nd</sup> Ward Council Member		
Mr. Robert Murray	3 <sup>rd</sup> Ward Council Member		
Mr. Daniel Balan	3 <sup>rd</sup> Ward Council Member		
Ms. Alexis Minson	4 <sup>th</sup> Ward Council Member		
Mr. Benjamin Weisman	4 <sup>th</sup> Ward Council Member		
Mr. James Lynch	Mayor		
Mr. Fred Semrau	Town Attorney		
Mr. Edward Pasternak	Town Attorney		
Mr. Neil Henry	Town Administrator		
Ms. Elizabeth Bonsiewich	Town Clerk		

**ADEQUATE NOTICE**

This meeting is being held in person and livestreamed via ZOOM. The public is invited to attend in person or to view the meeting by following the link below or by calling in to the phone number listed below the link. Public comments are welcome in person or by submitting written comments to the Town Clerk, which will be distributed to members of the Governing Body, and either summarized or read in its entirety, during the public portion of the meeting. Written comments may be submitted via email with the subject line “Public Comment” to the Town Clerk, Elizabeth Bonsiewich at [ebonsiewich@boonton.org](mailto:ebonsiewich@boonton.org) or by mail addressed to Elizabeth Bonsiewich, Town Clerk, Town of Boonton, 100 Washington Street, Boonton, New Jersey 07005. All written comments must include the name, address and phone number in order to verify the Author. Emailed comments must be received at least eight (8) hours prior to the meeting. Mailed comments must be received by 4:00 p.m. the day before the meeting.

<https://us06web.zoom.us/j/85826555060>

**MAYOR’S STATEMENT**

Notice of this meeting has been provided through resolution adopted by the Mayor and Council on December 18, 2023 at its Regular Meeting of the Mayor and Town Council at the Boonton Town Hall, 100 Washington Street, Boonton New Jersey and by electronic mailing to the Citizen of Morris County and the Daily Record newspapers, through posting on the Town website and by filing a copy of same with the Town Clerk.

Members of the public were also permitted to submit written comments prior to the meeting via mail or email, which will be read during the public comment period. All public comments, whether during the public portion of the meeting or submitted beforehand, shall be limited to no greater than three (3) minutes in duration.

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**BOONTON ADMINISTRATOR, COMMITTEE AND LIAISON REPORTS**

Administrator-Neil Henry  
Parking- Council Member Murray  
Public Works-Council Member Balan  
Economic Development-Council Member Minson  
Boonton Main Street- Council Member Minson  
Fire Department- Council Member Wekilsky  
Kiwanis Board-Council Member Wekilsky  
Boonton Housing Authority- Council Member Hettrich

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**CONSENT AGENDA**

**Resolutions 24-63 through 24-71**

**RESOLUTION 24-63**

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL APPROVING MEETING MINUTES**

**WHEREAS**, Minutes of the previous meeting(s) have been submitted to the Mayor and Town Council for their review and approval.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey that the Minutes from the following meeting(s) are hereby approved as typed and filed in the Town Clerk's office:

January 16, 2024

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**RESOLUTION 24-64**

**RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Mayor and Town Council by the various municipal departments.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey, all vouchers approved by the Administrator be and are hereby ordered paid.

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**RESOLUTION 24-65**

**RESOLUTION OF THE TOWN OF BOONTON, COUNTY OF MORRIS, AND STATE OF NEW JERSEY, IMPLEMENTING A POLICY OF IMPOSING A CANCELLATION FEE FOR RECREATION PROGRAMS PRIOR TO THEIR START DATE, AND A POLICY OF ISSUING NO REFUNDS AFTER A RECREATION PROGRAM HAS OFFICIALLY STARTED**

**WHEREAS**, the Governor of the State of New Jersey has noted that it is imperative for New Jersey's 565

municipalities to operate more efficiently and ensure better delivery of services for residents; and

**WHEREAS**, after Recreation Programs have begun, untimely cancellations result in additional costs to the Town in terms of staff time, and strain the limited resources intended to foster such Recreation Programs;

**WHEREAS**, the Mayor and Town Council are committed to supporting efficiencies in local government Services to alleviate the property tax burden on the State's residents and businesses; and

**WHEREAS**, the Town of Boonton wishes to implement a policy to impose a \$25.00 cancellation or change fee prior to any Recreation Program's start date, and a policy of issuing no refunds once such a Recreation Program has started, to offset the costs of such cancellations and to ultimately result in enhanced Recreation Programs and services to the town's constituents.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton, in the County of Morris and State of New Jersey, that the Town of Boonton may impose a \$25.00 cancellation or change fee prior to the start of any Recreation a Program and issue no refund once a Recreation Program has begun.

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**RESOLUTION 24-66**

**RESOLUTION OF THE MAYOR AND OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING THE STREET NAMES OF BANKS DRIVE AND BIRDIE LANE WITHIN THE KNOLL EDGE SUBDIVISION DEVELOPMENT.**

**WHEREAS**, NJ Title 40, Section 40:23-50m. permits a municipality to name streets within its jurisdiction; and

**WHEREAS**, any new street shall have a unique name which shall be registered with the county 911 coordinator for entry into the database prior to the issuance of final construction approvals; and

**WHEREAS**, the roadways are in need of having a street name officially assigned; and

**WHEREAS**, the Business Administrator of the Town of Boonton desires to have the concurrence of the Town Council on the naming or of the Roadways.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton, County of Morris County, State of New Jersey, that the Roadway names Banks Drive and Birdie Lane are hereby approved.

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**RESOLUTION 24-67**

**RESOLUTION OF THE TOWN OF BOONTON, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF SAFARILAND BODY ARMOR KITS**

**WHEREAS**, the Town of Boonton, pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under New Jersey State Contract #17-FLEET-00787 for contracts entered into; and

**WHEREAS**, the Town of Boonton has a need for, and desires to purchase body armor kits for the Police Department; and

**WHEREAS**, the purchase is from Atlantic Tactical, of which the equipment shall not exceed a cost of \$10,187.80.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton, County of Morris and State of New Jersey as follows:

1. The Town of Boonton hereby authorizes the Town Administration to proceed with the purchase of Safariland Body Armor Kits; and
2. The equipment purchase shall not to exceed \$ 10,187.80.
3. A copy of this Resolution shall be provided to Michael Yazdi, Chief Financial Officer.

I hereby certify that funds are available in the Current Account #4-01-25-240-234: -\$7,000.00; 3-01-25-240-232: \$1,187.80; 4-01-55-007-000: \$2,000.00  
Not to Exceed \$ 10,187.80.

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Michael Yazdi, CFO

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**RESOLUTION 24-68**

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BOONTON, NEW JERSEY, AWARDING A PROFESSIONAL SERVICES CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR PROFESSIONAL SERVICES RELATIVE TO THE FORMER JERSEY PLATING COMPANY REMEDIAL INVESTIGATION PROJECT**

**WHEREAS**, the Town of Boonton is desirous of obtaining professional services relative to the former Jersey Plating Company Remedial Investigation project; and

**WHEREAS**, the Mayor and Town Council deem it in the best interests of the residents of the Town of Boonton to retain the services of Suburban Consulting Engineers, Inc., a corporation in the State of New Jersey, having its principal offices at 96 U.S. Highway 206, Flanders, NJ 07836; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., permits the hiring of professional Services without advertising and public bid and requires that the resolution authorizing same be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton, New Jersey, as follows:

1. That the Administrator and Clerk be and are hereby authorized to execute a contract on the town's behalf with Suburban Consulting Engineers, Inc. for professional services relative to the above referenced project. The contract and authorizing resolution will be available for public inspection at the office of the municipal clerk.
2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the contract is awarded for services to be performed by a person or persons licensed and authorized by law to practice a recognized profession and the Services to be rendered are of an unspecified nature not compatible with competitive bidding.

3. The term of services shall be from the date of acceptance of the agreement until its completion, in full accord with the terms and conditions thereof. The total fee for services for this project shall not exceed \$ 56,850.00, in accordance with the proposal submitted by Andrew S. Holt, PE, PP, CME, Executive Vice President for said project, dated December 21, 2023.
4. This award is contingent upon certification by the Chief Financial Officer that sufficient funding exists therefore.
5. Notice of this action shall be published in "The Daily Record" newspaper within ten (10) days of the passage thereof.

I hereby certify that funds are available in the General Capital Account # C-04-55-100-035  
Not to Exceed \$56,850.00\*

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Michael Yazdi, CFO

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#### **RESOLUTION 24-69**

#### **RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BOONTON, NEW JERSEY, AWARDDING A PROFESSIONAL ENVIRONMENTAL SERVICES CONTRACT TO SUBURBAN CONSULTING ENGINEERS, INC. FOR PROFESSIONAL SERVICES RELATIVE TO THE TOWN HALL PARKING LOT**

**WHEREAS**, the Town of Boonton is desirous of obtaining professional services relative to the town hall parking lot; and

**WHEREAS**, the Town of Boonton has previously undertaken preliminary planning efforts, design phase professional services to define the recommended scope and costs of improvement, and abandonment activities on previously identified wells; and

**WHEREAS**, the Mayor and Council deem it in the best interests of the residents of the Town of Boonton to retain the services of Suburban Consulting Engineers, Inc., having its principal offices at 96 US Highway 206, Suite 101, Flanders, NJ 07836; and

**WHEREAS**, Suburban Consulting Engineers will perform under the direct supervision of a State of New Jersey licensed Site Remediation Professional (LSRP); and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., permits the hiring of professional services without advertising and public bid and requires that the resolution authorizing same be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton, New Jersey, as follows:

1. That the Administrator and Clerk be and are hereby authorized to execute a contract on the Town's behalf with Suburban Consulting Engineers, Inc. for professional services relative to the above referenced project. The contract and authorizing resolution will be available for public inspection at the office of the municipal clerk.

2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the contract is awarded for services to be performed by a person or persons licensed and authorized by law to practice a recognized profession and the services to be rendered are of an unspecific nature not compatible with competitive bidding.
3. The term of services shall be from the date of acceptance of the agreement until its completion, in full accord with the terms and conditions thereof. The total fee for services for this project shall not exceed \$12,200.00 in accordance with the proposal submitted on dated October 20, 2023.
4. This award is contingent upon certification by the Chief Financial Officer that sufficient funding exists therefore.
5. Notice of this action shall be published in “The Daily Record” newspaper within ten (10) days of the passage thereof.

I hereby certify that funds are available in General Capital Account #C-04-55-100-006 not to exceed \$12,200.00\*

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Michael Yazdi, CFO

**RESOLUTION 24-70**

**RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY**

**WHEREAS**, the Town of Boonton (“Town”) is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Town is desirous of selling said surplus property as an “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton, County of Morris, State of New Jersey, as follows:

- (A) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Town.
- (B) The sale will be conducted online and the address of the auction site is govdeals.com.
- (C) The sale is being conducted pursuant to N.J.S.A. 40A:11-33 and the guidance set forth in Local Finance Notice 2019-15.
- (D) A list of the surplus property to be sold is as follows:

DESCRIPTION	VIN	MINIMUM BID
1990 Michigan Loader	L050V80467	\$ 5,000.00
Aquarius Weed Harvester Asset #121		\$ 5,000.00
1992 GMC Topkick	1GPD7H1J7NJ522010	\$ 3,000.00
2003 Ford F250 Utility Body	1FTNF21L33EA31985	\$ 500.00
1977 Elgin Sweeper Asset #15	T14275	\$ 500.00
1966 Elgin Sweeper Asset #114	ELGK72566	\$ 500.00
2015 Dodge Charger	2C3DXKT9FH932627	\$ 500.00
2015 Dodge Charger	2C3CDXKT0FH919488	\$ 500.00

**RESOLUTION 24-71**

**A RESOLUTION OF THE TOWN OF BOONTON, COUNTY OF MORRIS, AND STATE OF NEW JERSEY, ADOPTING A LIGHT DUTY POLICY FOR THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, employees of the Town of Boonton Department of Public Works may request temporary light duty; and

**WHEREAS**, the Mayor and Council of the Town of Boonton recognize that while Light Duty is neither a right nor an entitlement, it can provide employees an opportunity to remain productive while convalescing, as well as provide a work option for those who are temporarily unfit for their regular assignment; and

**WHEREAS**, the Mayor and Council of the Town of Boonton have therefore determined that a Department of Public Works Light Duty Policy be established; and

**WHEREAS**, a Light Duty Policy has been developed which outlines policy and procedures for granting temporary light duty to eligible employees under the authority of the Business Administrator.

**NOW THEREFORE BE IT RESOLVED** by the Town of Boonton, in the County of Morris and State of New Jersey, as follows:

1. The Mayor and Council of the Town of Boonton hereby approves of and adopts the DEPARTMENT OF PUBLIC WORKS LIGHT DUTY POLICY as presented and reflected in Exhibit A.
2. A copy of the DEPARTMENT OF PUBLIC WORKS LIGHT DUTY POLICY may be obtained from Director of Public Works, the Human Resources Department or the Town Clerk.

This resolution shall take effect immediately.

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**CONSENT AGENDA VOTE**  
**Roll Call Vote for Resolutions 24-63 through 24-71**

Town Council Discussion					
MOVED:			SECOND:		
Motion to Adopt					
MOVED:			SECOND:		
	Yes	No	Abstain	Recuse	Absent
Mr. Balan					
Ms. DeVenezia					
Mr. Hettrich					
Mr. Meehan					
Ms. Minson					
Mr. Murray					
Mr. Weisman					
Mr. Wekilsky					
Mayor Lynch					

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**TOWN COUNCIL MEMBERS, ADMINISTRATOR AND TOWN ATTORNEY COMMENTS**

- Select sub-committee to meet with developers
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**UNFINISHED BUSINESS**

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**NEW BUSINESS**

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**MEETING OPEN TO THE PUBLIC**

Mayor Lynch will open the meeting to the public for comment

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**ADJOURN**

There being no further business, the meeting shall adjourn.

<b>MOVED:</b>	<b>SECONDED:</b>		<b>TIME:</b>
VOICE VOTE:	IN FAVOR: ____	AGAINST: ____	