

The 2019 Reorganization meeting of the Boonton Board of Health was held on January 15, 2019 at 100 Washington Street, Boonton, NJ. Michael Eoga, called the meeting to order at 7:30 p.m.

Proper notice of this meeting was given to the Citizen of Morris County, the Daily Record, and posted on the bulletin board in Town Hall. NOTICE: The New Robert's Rules of Order are in effect to conduct business.

Roll Call: Ms. Grace Ryerson, Mr. Bill Wallace, Ms. Joyce Huebsch, Mr. Michael Eoga,
Ms. Kelli Ann Shiels.

Absent: Ms. Caroline Hollinghurst

Also Present: Peter Tabbot, Health Officer, Rockaway Twp.

Liaison: Michael Eoga

NOMINATIONS

A motion was made and seconded to nominate Mr. Bill Wallace for President of the Board of Health. All were in favor. Motion carried. Mr. Bill Wallace is Board President for the year 2019.

A motion was made and seconded by to nominate Ms. Joyce Huebsch for Vice President of the Board of Health. There were no other nominations. All were in favor. Motion carried. Ms. Joyce Huebsch is Board Vice President for the year 2019.

A motion was made for a back-up Board of Health secretary to be put in place in the event that the regular Board of Health secretary is absent. Michael Eoga was nominated as back-up Board of Health secretary. Motion was seconded. All were in favor. Motion carried. Michael Eoga is back-up Board of Health secretary for the year 2019.

RESOLUTIONS

BE IT RESOLVED by the Board of Health of the Town of Boonton, County of Morris, State of New Jersey, as follows:

1. The Board of Health of the Town of Boonton hereby designates the third Tuesday of each month as the date of its regular meeting and unless otherwise modified by Resolution of this Board, such meetings shall commence at 7:30 p.m., and shall be held in the Municipal Building, 100 Washington Street, Boonton, NJ. No meetings shall be held in July and August, 2019.
2. Except as hereinafter provided, notice of regular and special meetings of the Board shall be posted 48 hours in advance at the following location(s): Main Bulletin Board in the Municipal Building, 100 Washington Street, Boonton, NJ, and shall be further made in accordance with the Open Public Meetings Act.

3. The following newspapers, circulating in Morris County is hereby designated official newspapers for the publishing of all legal notices of the Board: The Citizen of Morris County and The Daily Record.
4. A copy of the advance notices of regular and special meetings of the Board shall be filed with the Secretary.
5. Copies of this Resolution, together with advance notice of regular and special meetings of the Board, shall be mailed to the above named newspapers and delivered to the Town Clerk and posted on the Municipal Bulletin Board.
6. Any person may request, in writing, that the Board mail to him or her a copy of the schedule of regular meetings of the Board and/or written notice of regular, special or re-scheduled meetings of the Board, which notice shall be provided upon prepayment by such person of the applicable fee hereinafter set forth.

SCHEDULE OF MAILING FEES

For copy of schedule of regular meetings and revision thereto\$10.00

For advance written notice of particular meeting designated in the request.....\$10.00

For advance written notice of all regular, special or re-scheduled meetings.....\$20.00

7. All advance notices referred to in this Resolution of regular, special or re-scheduled meetings of the Board, shall to the extent known, include (a) agenda; and (b) those matters upon which formal action may be taken.
8. The Board may hold a meeting without compliance with the Notice requirements of this Resolution, if such meeting is required to deal with matters of such urgency and importance, pursuant to the Open Public Meeting Act.

IV. APPOINTMENT OF CIVIL SERVICE CERTIFYING AGENT

BE IT RESOLVED by the Board of Health of the Town of Boonton that the Town Administrator, or such other person who may be serving as Acting Administrator in the absence of the Administrator, be appointed Civil Service Certifying Agent for the Board of Health for the year 2019.

V. APPOINTMENT OF ATTORNEY

The appointment by the Board of Health of the Town of Boonton that David C. Pennella, Esq. be appointed Board Attorney for 2019 with an hourly rate of \$165.00 plus out-of-pocket expenses with meeting attendance being a minimum of two hours, has been tabled due to not receiving a letter and/or contract from Mr. Pennella.

VI. APPOINTMENT OF DOG CLERK

BE IT RESOLVED by the Board of Health of the Town of Boonton that Nancy Koptula be appointed Dog Clerk for the Board of Health for the year 2019.

A motion was made and seconded to accept the above resolution as read. All were in favor. Motion carried.

ADDITIONAL BUSINESS

Joyce Huebsch has some names for the possible replacement of the alternate Board of Health member.

CORRESPONDENCE

SCHEDULE OF 2019 MEETINGS

Members of the Board received a copy of the list of schedule meetings for 2019.

CONTACT INFORMATION SHEET

Members of the Board received a copy of the contact information for Board of Health members & Boonton Health Department staff.

ADJOURNMENT

No further business was before the Board; therefore, the meeting was adjourned at 7:42PM.

Respectfully submitted,

Nancy S. Koptula,
Secretary to the Board