

June 22, 2010

Dear Residential Property Owner:

Re: ANNUAL LICENSE REGISTRATION

Town of Boonton Ordinance 29-06 requires all residential rental units that are used for human habitation; whether designed with or without housekeeping facilities and regardless of the consideration for occupancy, to be registered and licensed with the Town by August 1st of each year.

Please complete the enclosed application form and return it with the appropriate fee no later than August 1, 2010. After that date, the residential property will be considered “not registered” and as Owner in Fee you will be in violation of Chapter 218-4(A) and subject to a fine up to \$2,000.

The fee is \$50 per occupied unit.

After your property is registered call 973-402-9410 x 630/631 to arrange an appointment for inspection.

Sincerely yours,

CODE ENFORCEMENT DEPARTMENT

Russ Heiney,
Code Enforcement Official

RH:gs

enc.